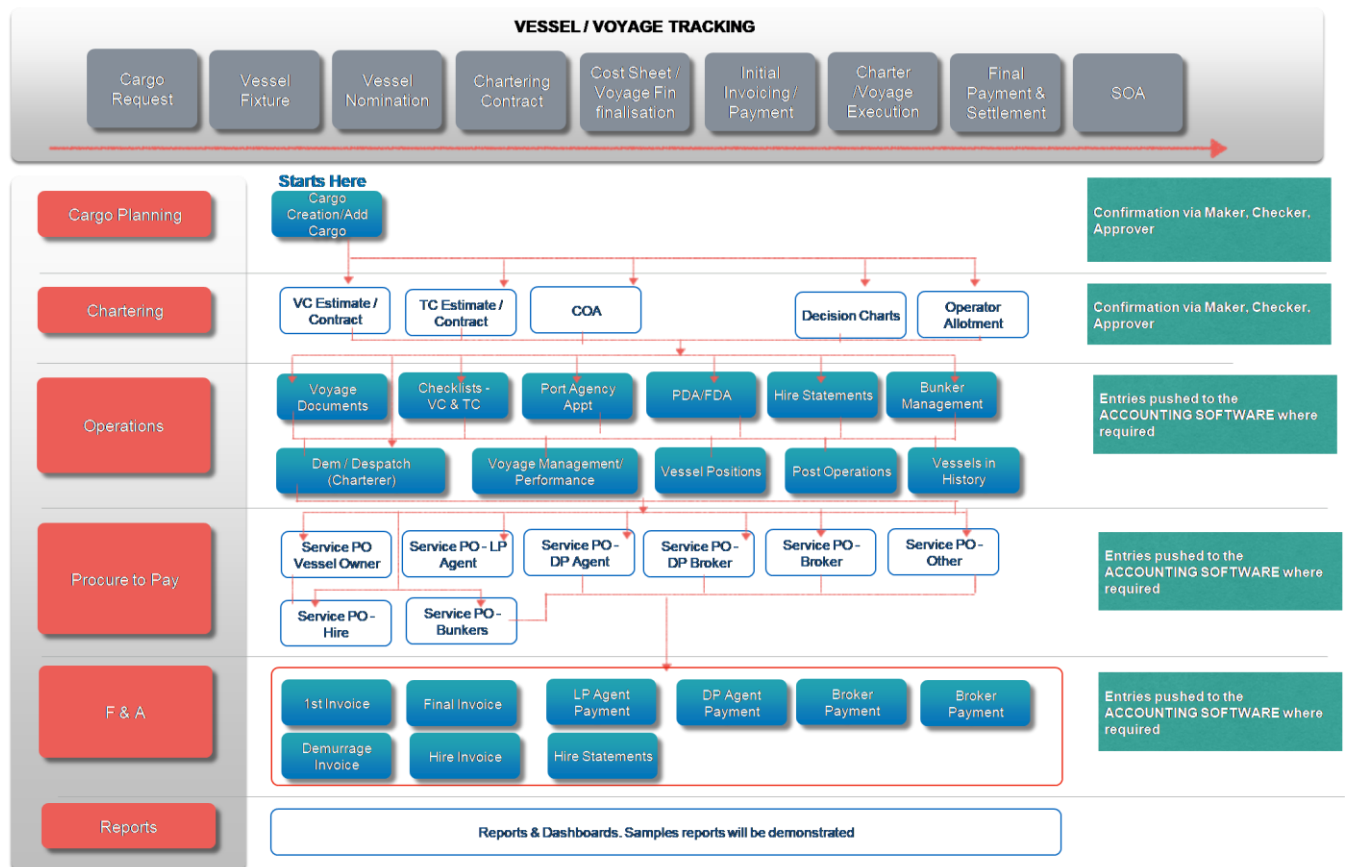


# **USER MANUAL: SEVEN OCEANS COMMERCIALS**

## **SEVEN OCEANS COMMERCIALS (SHIP OWNERS & OPERATORS)**

# USER MANUAL: SEVEN OCEANS COMMERCIALS

## Commercial Shipping Application - Shipowners'/Operators' Installation(Process Flow Diagram)



# USER MANUAL: SEVEN OCEANS COMMERCIALS

## Document History

Document Name	Author	Date	Document Version	What was changed / revised
Instructions_Shipping Software_VC Operations_ 18 Feb 2020 V1	Mrinal/Support	18 Feb 2020	V 1.0	ORIGINAL

# USER MANUAL: SEVEN OCEANS COMMERCIALS

Enter **URL**: <http://progress.sevenoceansgenesis.com> → Enter **Username** : dk ; **Password** : may@2020 →  
Click **"SIGN IN"** button.

Progress Shipping

Seven Oceans Commercials

dk

\*\*\*\*\*

Sign me in

Broker's Login

Agent's Login

Seven Oceans Commercials  
Cloud & Enterprise

Click to Login

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

- 1) Click “GET IN” button of the **Seven Oceans Commercial – VC/TC Out** section



# USER MANUAL: SEVEN OCEANS COMMERCIALS

## 2) Get In→ View Dashboard

View by TC/VC or COA Business

Seven Oceans' Commercials ::

Dashboard (28 May 2020 12:58:51 PM)

Welcome, David Kopperfield  
Progress Shipping

Dashboard

Email

Fleet

Masters

Cargo Tonnage Book

VC Estimates

TC Estimates

Decision Chart VC

Decision Chart TC

Ops - VC

Ops - TC

TC Business VC Business COAs

Business Type: Dry Cargo

From Date: From Date To Date: To Date

Load

Chartering Dashboard - TC Management (P/L - USD '000)

Search:

Showing 1 to 6 of 6 entries

TC No.	Vessels	Fixture	Interim	Completion
NewYork_007	STH NEW YORK(20-004)	3482.71	3508.21	
TC KURE 001-2019	STH KURE(19-008)	418.69	417.69	
TC London - 2	STH LONDON(20-007)	843.03		
TC LONDON 001-2018	STH LONDON(19-021)	1634.61	1715.14	
TC SYDNEY 002-2019	STH SYDNEY(19-022)	882.83		
TC SYDNEY 002-2019 V2	STH SYDNEY(19-020)	904.05	926.57	

Previous 1 Next

USD '000

Search by From/To Date

Search by Business Type

OUTSTANDING HIRE INVOICES

TC No.	Vessels	Customer	Amount (USD)
NewYork_007	STH NEW YORK(20-004)	BALTIC MARINE SERVICE LTD(PA0014)	19600.00
TC KURE 001-2019	STH KURE(19-008)	OLDENDORFF GMBH(CH0025)	292500.00
TC SYDNEY 002-2019 V2	STH SYDNEY(19-020)	LOUIS DREYFUS COMPANY(CH0027)	133500.00
TC LONDON 001-2018	STH LONDON(19-021)	OLDENDORFF GMBH(CH0025)	196562.50
TC LONDON 001-2018	STH LONDON(19-021)	OLDENDORFF GMBH(CH0025)	196562.50
TC LONDON 001-2018	STH LONDON(19-021)	OLDENDORFF GMBH(CH0025)	196562.50
TC LONDON 001-2018	STH LONDON(19-021)	OLDENDORFF GMBH(CH0025)	196562.50
TC LONDON 001-2018	STH LONDON(19-021)	OLDENDORFF GMBH(CH0025)	196562.50
TC LONDON 001-2018	STH LONDON(19-021)	OLDENDORFF GMBH(CH0025)	201512.50
TC LONDON 001-2018	STH LONDON(19-021)	OLDENDORFF GMBH(CH0025)	196562.50
Total			1826487.50

OUTSTANDING OTHER INVOICES

TC No.	Vessels	Other Invoice Type	Amount (USD)
TC KURE 001-2019	STH KURE(19-008)	Charterer (ARMED GUARDS)	15000.00
Total			15000.00

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# **USER MANUAL: SEVEN OCEANS COMMERCIALS**

## **VOYAGE CHARTERS**

# USER MANUAL: SEVEN OCEANS COMMERCIALS

- 3) **Navigate→Ops VC→** click on “In Ops at a glance VC” link. Following screen appears as shown below and the finalised voyage nomination will appear in the grid for the operator to take further.

Seven Oceans' Commercials :: Ops VC (29 May 2020 11:02:41 AM)

Welcome, David Kopperfield  
Progress Shipping

Home > Ops VC > In Ops at a glance VC

**Select Year from Drop Down**

**Voyage Nomination appears in grid**

**Click on In Ops at a Glance VC**

100 records per page

Dry Cargo

2020

Search:

FVF/ Voyage Docs	Nom ID	Business Type	Material Name	Vessel	CP Date	Fixture Date/ (Voyage No.)	Check List	Voyage Financials	PDA Request	Appoint Agent	SOF	Laytime	Payment / Invoice	Deactivate /
FVF   Docs	20-010	Dry Cargo	Wheat	LOWLANDS HOPE/ Bulk Carrier - Supramax	01-01-2020	01-12-2019/LH 024	VC Out Check List	A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare
FVF   Docs	20-009	Dry Cargo	Soyabean Meal	COSMOS DYNASTY/ Bulk Carrier - Panamax	01-02-2020	06-04-2020/002	VC Out Check List	Ops	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare
FVF   Docs	20-006	Dry Cargo	Coal - Indonesia	COSMOS DESTINY/ Bulk Carrier - Panamax	01-02-2020	30-01-2020/12345	VC Out Check List	Ops 1 - Leif B	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare
FVF   Docs	20-004	Dry Cargo	Coal - Indonesia	Panasiatic/ Bulk Carrier - Supramax	01-02-2020	30-01-2020/12345	VC Out Check List	Althaf VE Panasiatic - 01 Ops 3	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Payment not
FVF   Docs	20-003	Dry Cargo	Wheat	STH KURE/ Bulk Carrier - Panamax	01-01-2020	01-01-2020/KURE 001	VC Out Check List	A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare
FVF   Docs	20-002	Dry Cargo	Wheat	STH CHIBA/ Bulk Carrier - Panamax	01-01-2020	01-01-2020/CHIBA 003	VC Out Check List	Allocate vendors LP Demurrage settlement Invoicing for Freight Demurrage Settlement Completion	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Payment not
FVF   Docs	19-024	Dry Cargo	Wheat	COSMOS INFINITY/ Bulk Carrier - Handymax	12-11-2019	27-03-2020/001	VC Out Check List	1st sheet - David - Vendor allocation 2nd sheet - freight 95%	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Payment not
FVF   Docs	19-019	Dry Cargo	Wheat	COSMOS INFINITY/ Bulk Carrier - Handymax	12-11-2019	27-03-2020/001	VC Out Check List	Ops 1 Ops 2	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Payment not
FVF   Docs	19-006	Dry Cargo	Anthracite Coal	COSMOS HARMONY/ Bulk Carrier - Panamax	27-03-2020/004		VC Out Check List	Ops 1 - Allocate vendors Ops 2 - Bunker purchase	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare
FVF   Docs	19-005	Dry Cargo	Anthracite Coal	COSMOS DESTINY/ Bulk Carrier - Panamax	27-03-2020/003		VC Out Check List	Ops 1 - Allocate vendors Ops 2 - Demurrage Settlement Ops 3 - Freight Invoice 95 pct sent	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Payment not

Showing 1 to 10 of 10 entries

← Previous 1 Next →

A Seven Oceans Holdings production



# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as shown below. Enter **Voyage Financials** name and click on submit link.

The screenshot shows the 'Ops VC' section of the 'Seven Oceans' Commercials application. A modal form is displayed in the center, titled 'Please enter Voyage Financials Name and Submit'. The form contains a text input field with the placeholder text 'Post Fixture 1' and a 'Submit' button. Red arrows point from the input field to a red box labeled 'Enter Voyage Financial Sheet Name' and from the 'Submit' button to a red box labeled 'Click to Save'. The background shows a table with columns for Docs, ID, Type, Name, Vessel, CP Date, Fixture Date, Check List, Voyage Financials, and Payment / Invoice. The table has two rows of data, one for 'Wheat' and one for 'Soyabean Meal'.

Docs	ID	Type	Name	Vessel	CP Date	Fixture Date/ (Voyage No.)	Check List	Voyage Financials	Payment / Invoice
FVF   Docs	20-010	Dry Cargo	Wheat	LOWLANDS HOPE/ Bulk Carrier - Supramax	01-01-2020	01-12-2019/LH 024	VC Out Check List	A	Generate Port Related Letters PDA/FDA SOF Calculations View P & I Club Declaration
FVF   Docs	20-009	Dry Cargo	Soyabean Meal	COSMOS DYNASTY/ Bulk Carrier - Panamax	01-02-2020	06-04-2020/002	VC Out Check List	A	Generate Port Related Letters PDA/FDA SOF Calculations View P & I Club Declaration

Following screen appears as shown below.

The screenshot shows the 'In Ops at a glance - VC' screen. At the top, there is a header bar with the application name and user information. Below the header, there is a section for 'Ops VC' with a date and time. A red box labeled 'Click to select Business Type' points to a dropdown menu showing 'Dry Cargo'. Another red box labeled 'Click to View/Modify' points to a table row. The table has columns for FVF/Voyage Docs, Nom ID, Business Type, Material Name, Vessel, CP Date, Fixture Date, Check List, Voyage Financials, PDA Request, Appoint Agent, SOF, Laytime, Payment / Invoice, Deactivate / Alerts, Re - Del, and Complete. The table has two rows of data, one for 'Wheat' and one for 'Soyabean Meal'. Red arrows point from the 'Click to select Business Type' box to the dropdown menu and from the 'Click to View/Modify' box to the 'Post Fixture 1' link in the 'Voyage Financials' column of the first row.

FVF/ Voyage Docs	Nom ID	Business Type	Material Name	Vessel	CP Date	Fixture Date/ (Voyage No.)	Check List	Voyage Financials	PDA Request	Appoint Agent	SOF	Laytime	Payment / Invoice	Deactivate / Alerts	Re - Del	Complete
FVF   Docs	20-010	Dry Cargo	Wheat	LOWLANDS HOPE/ Bulk Carrier - Supramax	01-01-2020	01-12-2019/LH 024	VC Out Check List	Post Fixture 1 A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Sheets		Post Ops
FVF   Docs	20-009	Dry Cargo	Soyabean Meal	COSMOS DYNASTY/ Bulk Carrier - Panamax	01-02-2020	06-04-2020/002	VC Out Check List	Ops A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Sheets		Post Ops

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as shown below. The data/values will automatically travel from **FVF (First Voyage Financial)**. Make prior changes and select vendors accordingly.

Seven Oceans' Commercials

Ops VC (29 May 2020 2:58:58 PM)

Home > Voyage Financials : Estimate

Fixture Type : VC Out Vessel : LOWLANDS HOPE Vessel Type : Bulk Carrier - 5 Flag : Singapore Date : 01-12-2019 Voyage No. : LH 024 Voyage Financials Name : LH 024 - Wheat 00

Voyage Financials : Estimate Commercial Parameters Open Vessel Details Planned Cargo/Intake

Business Type : Dry Cargo Cargo Name : Wheat

Market : Single Market (Please put dead freight quantity / addnl quantity separately)

Agreed Gross Freight (USD/MT) : 17.00 Lumpsum (USD) : 0.00 Addnl Cargo Rate (USD/MT) : 0.00 Quantity (MT) : 55000.00

DF Qty (MT) : 0.00 Addnl Qty (MT) : 0.00 Cargo Type : ---Select from--- Total Freight : 935000.00 Brokerage (%) : 0.00 Brokerage (USD) : 0.00

Dead Freight : 0.00 Addnl Freight : 0.00

Passage & Ports

#	From Port	To Port	Distance Type	Passage Type	Distance	Speed Type	Speed Adj.	Margin Dist(%)
1	Rotterdam	Halifax	Shortest Dist	Ballast	2706.00	Service Sp	0.00	0.00
2	Halifax	Rotterdam	Shortest Dist	Laden	2706.00	Full Speed	0.00	0.00

Load Port(s)

Port	Port Costs(USD)	Qty (MT)	Rate (MT/Day)	LP/Terms	Work Days	Idle Days	Port Cost Vendor	No Dem/Disp?
Rotterdam(Netherlands)	0.00	0.00	0.00	---Select---	0.00	0.00	---Select from list---	<input checked="" type="checkbox"/>
Halifax(Canada)	100000.00	55000.00	12000.00	SHINC	4.58	2.00	PROGRESS AC	<input checked="" type="checkbox"/>

Discharge Port

Port	Port Costs(USD)	Qty (MT)	Rate (MT/Day)	DP/Terms	Work Days	Idle Days	Port Cost Vendor	No Dem/Disp?
Halifax(Canada)	0.00	0.00	0.00	---Select---	0.00	0.00	---Select from list---	<input checked="" type="checkbox"/>
Rotterdam(Netherlands)	100000.00	55000.00	12000.00	SHINC	4.58	2.00	PROGRESS AC	<input checked="" type="checkbox"/>

Transit Port

Port	Port Costs(USD)	Idle Days	Port Cost Vendor
Rotterdam(Netherlands)	0.00	0.00	---Select from list---
Halifax(Canada)	0.00	0.00	---Select from list---

Demurrage Dispatch

Estimate(USD)	Actual(USD)	Add Comm(%)	Nett Value(USD)	Vendor
Load Port Halifax(Canada)	0.00	0.00	0.00	---Select from list---
Discharge Port Rotterdam(Netherlands)	0.00	0.00	0.00	---Select from list---

Comparison

	Floating	Fixed	Average
Base Rate	17.00	16.2073	16.60
Gross Freight	935000.0000	891400.0000	913200.00
Net Freight	935000.0000	891400.0000	913200.00
Total Owner Expenses	391450.0000	391450.0000	391450.0000
Voyage Earnings (Frt + Dem)	543550.0000	499950.0000	521750.00
Daily Earnings/TCE	17938.9439	16500.0000	17219.47
Daily Vessel Operation Expenses(Technical)	0.0000	0.0000	0.00
Net Daily Profit	17938.94	16500.00	17219.47

Bunkers Consumed

Bunker Grade	Qty(MT)	Price(USD)	Amount(USD)
---Select from---	0.00	0.00	0.00

Bunkers Supplied

Bunker Grade	Qty(MT)	Price(USD)	Amount(USD)	Port	Vendor
---Select from---	0.00	0.00	0.00	---Select from---	---Select from list---

Operational Costs (Others)

Description	Amount(USD)	Add Comm(%)	Net Amount(USD)	Vendor
Address Commission(Freight)	0.00	0.00	0.00	---
Brokerage Commission (%)	1.25	11687.50	11687.50	---
Total Brokerage Commission (%)	1.25	11687.50	11687.50	---

Other Income

Description	Amount(USD)	Add Comm(%)	Net Amount(USD)	Vendor
---Select from---	0.00	0.00	0.00	---

Hire

Daily Time Charter (USD/Day)	Hireage	Ballast Bonus	Add Comm (%)	Nett Hireage
151500.00	0.00	0.00	0.00	151500.00

Results

Revenue (Final Nett Freight)	Operational Expenses	Bunker Expenses	G Total Voyage Earnings (Voyage Earnings + Demurrage)	Nett Daily Profit
935000.00	39950	0.00	543550.00	17938.94

Gross Breakeven(USD)

Revenue (Final Nett Freight)	Operational Expenses	Bunker Expenses	G Total Voyage Earnings (Voyage Earnings + Demurrage)	Nett Daily Profit
935000.00	39950	0.00	543550.00	17938.94

Click to Save

Submit Submit to close

Click on **“Submit”** to save as a draft and modify again and click on **“Submit to Close”** to create another voyage financial sheet with some more post fixture data.

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen will appear if the business type is **Tankers** at the stage of “In Ops at a glance”.

Seven Oceans' Commercial ::

Ops VC (24 Sep 2020 11:49:52 AM)

Home > Voyage Financials : Estimate

Back

Fixture Type : VC Out Vessel : ASTERION Vessel Type : Tanker - Chem Flag : France CP Date : 01-08-2020 Voyage No. : 001 TC No. : SGER09JUL20 Voyage Financials Name : 2

Voyage Financials : Estimate Commercial Parameters Open Vessel Details Planned Cargo/Intake

Business Type : Tanker

Cargo Name : **CRUDE OIL** **FUEL OIL** **Multiple Cargoes**

☒ Single ☒ Distributed

Main Cargo Details

#	Shipper/Charterer	Cargo	Cargo(CBM)	Cargo (MT)	Rate USD/MT	Amount(USD)	Demurrage(USD)
*	SGR ENERGY ( CHC )	CRUDE OIL	21000.00	21000.00	25.00	525000.00	0.00
*	SGR ENERGY ( CHC )	FUEL OIL	10000.00	10000.00	40.00	400000.00	0.00
	<b>Total</b>		30000.00	31000.00		925000.00	

Overage

#	Shipper/Charterer	Cargo	Cargo(CBM)	Cargo (MT)	Rate USD/MT	Amount(USD)	Demurrage(USD)
*	--- <td>90 RON UGL</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td>	90 RON UGL	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>		0.00	0.00		0.00	

Dead-freight

#	Shipper/Charterer	Cargo	Cargo(CBM)	Cargo (MT)	Rate USD/MT	Amount(USD)	Demurrage(USD)
*	--- <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>						
	<b>Total</b>						

Passage & Ports

#	From Port	To Port	Distance Type	Passage Type	Distance	Speed Type
*	Point Comfort	Maracaibo	Shortest Dist	Laden	1844.00	Full Speed
*	Maracaibo	Barranquilla	Shortest Dist	Laden	411.00	Full Speed
	<b>Add</b>					

Load Port(s)

Port	Port Costs(USD)	Qty (MT)	Rate (MT/MT)	LP/Terms	Work Days	Idle Days	Port Cost Vendor	No Dem /Disp?
Point Comfort(USA)	42000.00	30000.00	1500.00	SHINC	0.83	1.00	INCHCAPE SHI	
Maracaibo(Venezuela)	0.00	0.00	0.00	--- <td>0.00</td> <td>0.00</td> <td>---<td></td></td>	0.00	0.00	--- <td></td>	

Discharge Port

Port	Port Costs(USD)	Qty (MT)	Rate (MT/MT)	DP/Terms	Work Days	Idle Days	Port Cost Vendor	No Dem /Disp?
Maracaibo(Venezuela)	20000.00	10000.00	1000.00	SHINC	0.42	1.00	INCHCAPE SHI	
Barranquilla(Columbia)	20000.00	20000.00	1000.00	SHINC	0.83	1.00	INCHCAPE SHI	

Transit Port

Port	Port Costs(USD)	Qty (MT)	Rate (MT/MT)	DP/Terms	Work Days	Idle Days	Port Cost Vendor	No Dem /Disp?
Point Comfort(USA)	0.00	0.00	0.00	--- <td>0.00</td> <td>0.00</td> <td>---<td></td></td>	0.00	0.00	--- <td></td>	
Maracaibo(Venezuela)	0.00	0.00	0.00	--- <td>0.00</td> <td>0.00</td> <td>---<td></td></td>	0.00	0.00	--- <td></td>	

Laden Dist : 2255.00 Ballast Dist : 0.00 Total Dist : 2255.00

Laden Days : 6.711 Ballast Days : 0.000 Total Sea Days : 6.711

Ttl Port Idle Days : 3.000 Ttl Port Work Days : 2.083 Total Days : 11.790

Ttl FO Consp MT : 244.34 Ttl DO Consp MT : 13.53

Demurrage Dispatch

	Estimated (USD)	Actual(USD)	Add Comm(%)	Nett Value(USD)	Vendor
Load Port Point Comfort(USA)	0.00	0.00	0.00	0.00	---
Discharge Port Maracaibo(Venezuela)	0.00	0.00	0.00	0.00	---
Discharge Port Barranquilla(Columbia)	0.00	10500.00	3.75	10106.25	SGR ENERGY ( CHC )

Bunkers Consumed

Bunker Grade	Qty(MT)	Price(USD)	Amount(USD)
--- <td>0.00</td> <td>0.00</td> <td>0.00</td>	0.00	0.00	0.00

Bunkers Supplied

Bunker Grade	Qty(MT)	Price(USD)	Amount(USD)	Port	Vendor
LISO	400.00	400.00	160000.00	Point Comfort	SGR ENERGY ( CHC )
ULSMGO	50.00	600.00	30000.00	Point Comfort	SGR ENERGY ( CHC )

Operational Costs (Others)

	Cost	Amount(USD)	Vendor
Address Commission(Freight)	4.00	37000.00	
Brokerage Commission (%)	1.00	9250.00	CLARKSONS PLATC
Total Brokerage Commission (%)	1.00	9250.00	

Insurance

	Cost	Amount(USD)	Vendor
Insurance	20000.00		GARD P&I (BERHUI)

CVE (/Month) 1500.00 CVE (USD) 589.50

Other Income

Description	Amount(USD)	Add Comm(%)	Nett Amount(USD)	Vendor
Extra Income	1000.00	0.00	1000.00	SGR ENERGY ( CHC )

Hire

Daily Time Charter (USD/Day)	Hireage	Add Comm (%)	Ballast Bonus	Add Comm (USD)	Nett Hireage	001(interim)	002(Final)
	153270.00	3.75	0	5747.63	147522.38	125125.00	22400.88

Results

	Amount(USD)	Port Expenses	
Revenue (Final Nett Freight)	889000.00	82000.00	
Operational Expenses	29839.5	Voyage Earnings	523780.62
Bunker Expenses	105854.0	Daily Earnings / TCE	45283.03
G Total Voyage Earnings (Voyage Earnings + Demurrage)	533886.87	P/L	533886.87
Nett Total Profit	45283.03		
Gross Breakeven(USD)	411465.88	Breakeven (USD/MT)	13.27

Click to Save

Submit Submit to close

A Seven Oceans Holdings production

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

There are various stages and fields in “In Ops at a Glance” grid as shown below for that particular nomination as shown below.

Click to attach documents

Click for SOF

Click for Bunker FIFO Calculations

Click to fill checklist details

Click to Generate Port Related Letters

Click for PDA/FDA

Click for Laytime Calculations

4) **Navigate → Docs** to attach required documents as shown below.

Attach Documents

Click to Delete

Click to Save

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

5) **Navigate → Checklist** to enter all the required checks with **ETA date** for Load Port and Discharge Port.

The screenshot shows the 'CHECKLIST' form in the Ops VC system. The form is divided into several sections: 'FIGURE DETAILS', 'VSE DETAILS', 'VESSEL CHECKS', 'LOADPORT', 'DISCHARGE PORT', and 'PAYMENTS'. Red arrows point to the 'VESSEL CHECKS' section, the 'LOADPORT' section, and the 'DISCHARGE PORT' section. A red box highlights the 'Save' button at the bottom right.

**FIGURE DETAILS**

VESSEL NAME: STY COBALT  
VESSEL TYPE: STY COBALT  
VESSEL ID: 10000000000000000000  
VESSEL CLASSIFICATION: STY COBALT

**VSE DETAILS**

VSE NAME: STY COBALT  
VESSEL TYPE: STY COBALT  
VESSEL ID: 10000000000000000000  
VESSEL CLASSIFICATION: STY COBALT

**VESSEL CHECKS**

VESSEL CHECKS: STY COBALT  
VESSEL CHECKS: STY COBALT  
VESSEL CHECKS: STY COBALT

**LOADPORT**

LOADPORT: STY COBALT  
LOADPORT: STY COBALT  
LOADPORT: STY COBALT

**DISCHARGE PORT**

DISCHARGE PORT: STY COBALT  
DISCHARGE PORT: STY COBALT  
DISCHARGE PORT: STY COBALT

**PAYMENTS**

PAYMENTS: STY COBALT  
PAYMENTS: STY COBALT  
PAYMENTS: STY COBALT

**Save**

Select required vessel checks and enter ETA date for LP and DP

Enter data in checklist which will help the user to get better results in reports

Click to Save

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

- 6) **Navigate → Bunker FIFO calculations** → Following screen appears enter prior details and click on **submit to close link**.

Ops VC (19 Jun 2020 11:03:22 AM) Home - Ops VC - In Ops at a glance

DRY CARGO BUNKER CALCULATIONS

Vessel: LOWLANDS HOPE Vow ID: 20-030 Vow No.: LH 024 Charterer:

Last Port Bunker SOSP Details

Bunker Grade	Qty(MT)	Bunker Value(USD)	Last Bunker(Qty x Price) In, 2nd Last Bunker(Qty x Price) In,...
FUEL OIL			
HSFO	45.23	8446	25.23*200,20.00*220
LSFO	0.00	0.00	Qty1*price1,Qty2*price2
VLFO	0.00	0.00	Qty1*price1,Qty2*price2
DOLMGO			
HSMDGO	0.00	0.00	Qty1*price1,Qty2*price2
LSMDGO	0.00	0.00	Qty1*price1,Qty2*price2
VLMDGO	0.00	0.00	Qty1*price1,Qty2*price2
LSMDGO	15.19	4546.11	10.0*200,4.89*220
VLMDGO	0.00	0.00	Qty1*price1,Qty2*price2

Current Voyage Bunker Details

Port: Rotterdam(Netherlands) SOSP(Date/Time): 20-01-2020 00:00:00

Bunker Grade	BOB SOSP(MT)	Qty Stemmed(MT)	Supply Price(Cost/MT)	Add. Costs(USD)	Effective Price(Cost/MT)	Stemmed Value(USD)	Remarks	On Account Of
FUEL OIL								
HSFO	40.23	15	210	200	223.333	3250.000	Description	Owner
Add								
DOLMGO								
LSMDGO	15.19	0	0	0	0.000	0.000	Description	Owner
Add								

Port: Halifax(Canada) SOSP(Date/Time): 20-01-2020 00:00:00

Bunker Grade	BOB SOSP(MT)	Qty Stemmed(MT)	Supply Price(Cost/MT)	Add. Costs(USD)	Effective Price(Cost/MT)	Stemmed Value(USD)	Remarks	On Account Of
FUEL OIL								
HSFO	45	0	0	0	0.000	0.000	Description	Owner
Add								
DOLMGO								
LSMDGO	20	10	300	250	325.000	3250.000	Description	Owner
Add								

Port: Rotterdam(Netherlands) SOSP(Date/Time): 21-01-2020 00:00:00

Bunker Grade	BOB SOSP(MT)	Qty Stemmed(MT)	Supply Price(Cost/MT)	Add. Costs(USD)	Effective Price(Cost/MT)	Stemmed Value(USD)	Remarks	On Account Of
FUEL OIL								
HSFO	20	0	0	0	0.000	0.000	Description	Owner
Add								
DOLMGO								
LSMDGO	10	0	0	0	0.000	0.000	Description	Owner
Add								

Current Voyage Bunker Results

CALCULATIONS FOR SOSP BUNKER VALUE - LAST PORT - ROTTERDAM(NETHERLANDS)

Bunker Grade	Total Value(USD)	Bunker Calculation Desc
FUEL OIL		
HSFO	4350.000	15.000*223.333,3*200.000
DOLMGO		
LSMDGO	3250.000	10*325.000

CALCULATIONS FOR BUNKERS CONSUMED IN THE VOYAGE

Bunker Grade	Qty Used(MT)	Value Used(USD)
FUEL OIL		
HSFO	0.000	0.000
DOLMGO		
LSMDGO	0.000	-3250.000

CALCULATIONS FOR BUNKERS CONSUMED ON OWNER'S ACCOUNT IN THE VOYAGE

Bunker Grade	Qty Used(MT)	Value Used(USD)
FUEL OIL		
HSFO	40.230	8446.000
DOLMGO		
LSMDGO	15.190	7896.110

Submit to Edit Submit to Close

Enter Bunker FIFO calculations

Click

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

- 7) **Navigate → Generate Port Related Letters →** Agency related letters provided to port agents of Load Port and Discharge Port to enter PDA/FDA and SOF.

Ops VC (30 May 2020 10:51:14 AM)

Click for LP or DP

Copy username/password and login with agents login to enter PDA/FDA and SOF

### GENERATE PORT RELATED LETTERS

LP-Halifax(Canada) DP-Rotterdam(Netherlands)

Nom ID: 20-010

Date: 10-01-2020 Vessel: LOWLANDS HOPE Agent Name: PROGRESS ACQUISITION SA (SO0009) Cargo Qty (MT): 55000.00

Country: Canada Username: PROGRESS/049/96091 Password: 1234 ETA Date: 14-01-2020 00:00

Master's Name: David Cargo Details: Wheat Tolerance/Terms: 5.00

# Business Entity: Port Agent PIC Name: Kopperfield Email Address: Gac@gmail.com

Add

Ship Owner: PROGRESS ACQUISITION SA (SO0009)

### BUNKERS STEMMED - LETTERS TO MASTER AND AGENTS

ETA (LT): dd-mm-yyyy H:i Bunker Surveyor (Name): Bunker Surveyor (Company and Contact):

#	Bunkering Port	GRADE	Supplier	Physical	Quantity (MT)
*	---Select from list---				

Click on submit/submit to close

After submit following grid appears

\* It is important to Submit and Close this letter here, to ensure that the agent completes his sections later correctly.

#	Country	Port	Cargo Details	Agent Name	Date of Letter	User Name	Password	PDA Request	Edit/Cancel
1.	Canada	Halifax(Canada)	Wheat	PROGRESS ACQUISITION SA(SO0009)	10-Jan-2020	PROGRESS/049/96091	1234		

Copy Username and PW

Click to generate following letters sample letter shown below

- PDA Request Letter
- Agency Nomination Letter
- Letter to Agents - Bunker Stemmed
- Letter to Master - Bunker Stemmed

# USER MANUAL: SEVEN OCEANS COMMERCIALS

## Sample Agency Nomination Letter PDF



To :PROGRESS ACQUISITION SA (Halifax(Canada)) / att. Kopperfield (Gac@gmail.com)

Good day,

We are glad to appoint you as our agents for handling cargo operations for subject vessel, which shows ETA on/around 14-01-2020 00:00 IAGW.

Vessel expected to load about 55000.00 MTS (subject to master's stow plan) of Wheat in Bulk at the port of Halifax(Canada)

M.V. LOWLANDS HOPE

FOR WHICH PLEASE ADVISE ON THE FOLLOWING :

- LOA/BEAM/DRAFT RESTRICTION, IF ANY
- METHOD OF LOADING (USING VSLs GEARS, GRABS/ SHORE EQPMENTS- SPECIFY)
- AVERAGE LOAD RATE BEING ACHIEVED PER DAY
- ESTIMATED PORT DISBURSEMENT WITH PORT TARIFF BREAK-UP OF CHARGES + AGENCY FEE WITHOUT STEVEDORING CHARGES.

- PORT CONGESTION / BERTHING DELAY OR ANCHORAGE DELAY OR WAITING TIME IF ANY
- BUNKER AND FRESH WATER AVAILABILITY ?
- OTHER RELEVANT INFORMATION IF ANY SUCH TAX/OR LEVY ETC
- WEATHER CONDITIONS I.E PERIOD OF MONSOON , TROPICAL SHOWERS AND ANY OTHER WEATHER FACTORS THAT WOULD AFFECT THE LOADING ROUND THE YEAR.
- ANY OTHER REQUIRED INFORMATION, IF ANY

We request you to kindly ensure UTMOST DISPATCH of the ship and keep us and Master of the vessel updated daily on the port conditions, line ups, loading/discharging status, etc. following shipping practice and should guide us / master on any documentation to be done with port well in advance.

Master has the right to mention his remark on daily working / stevedore report which is to form part of SOF. Also, if any note of protest is raised by master same should also be part of SOF. And SOF should explicitly mention that stevedores / daily working report / note or letter of protest etc is part of SOF.

Kindly make sure bills of lading (in case of load port ) to be ready prior sailing of vessel to obtain master signature, if same not ready master will authorize you to sign on his behalf

- The draft B/L & draft SOF also to be forwarded to us for confirmation.
- Daily loading/discharging and stevedore report to be sent
- Prior completion of the loading proper port clearance should be obtained.
- Pls ask Master to tender to regular eta notices to all parties concerned.

Best regards,

David Kopperfield

+65 9999 9999

9 Temasek Boulevard, 31F Suntec Tower 2,

Singapore 038989

AS AGENT FOR AND BEHALF OF CHARTERERS / OPERATORS.

Username: PROGRESS/049/96091 Password: 1234

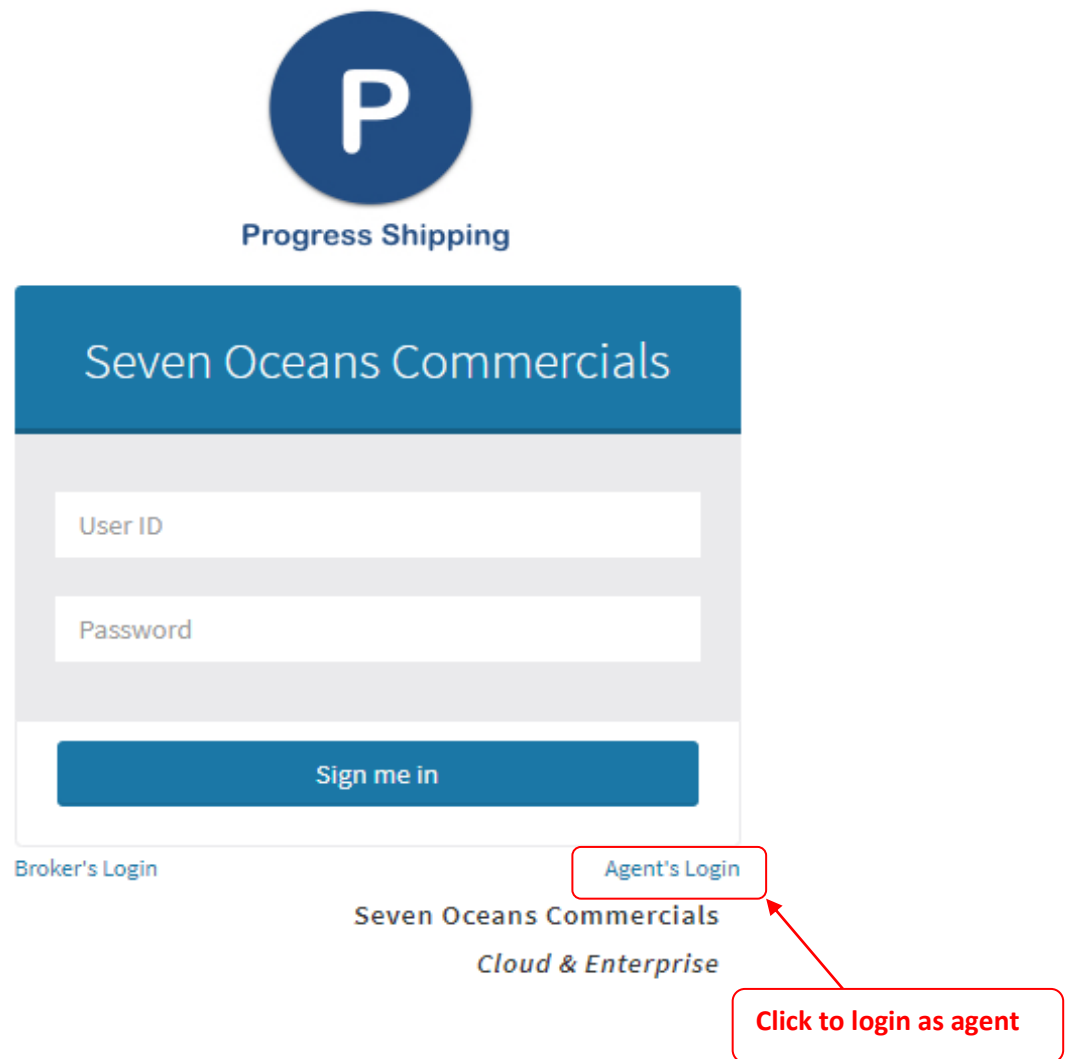
[Click here to login](#)

**Copy username/password and login with agents login to enter PDA/FDA and SOF**



# USER MANUAL: SEVEN OCEANS COMMERCIALS

8) Navigate →Agents Login→ Click on “Agent’s Login” link shown as below.



Progress Shipping

Seven Oceans Commercials

User ID

Password

Sign me in

Broker's Login


Agent's Login

Seven Oceans Commercials  
Cloud & Enterprise

Click to login as agent

# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears to login with agent's username and password as shown below.



Progress Shipping

Seven Oceans Commercials

PROGRESS/049/96091

\*\*\*\*

Sign me in

Broker's LoginAdmin Login

Seven Oceans Commercials  
Cloud & Enterprise

Click to login

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

9) **Navigate→ Initial PDA→** following screen appears as shown below. Click on **“Initial PDA”** link as shown below.

The screenshot shows the 'Seven Oceans' Commercials dashboard. The header includes the company logo, a welcome message to the agent, and navigation links. The main content area displays a table with voyage details. A red callout box with the text 'Click on Initial PDA Link' points to a red-bordered link labeled 'Initial PDA' in the 'Initial PDA' column of the table.

Voyage No.	Vessel	Port	PDA Request Letter	Initial PDA	FDA	SoF
20-010	LOWLANDS HOPE	Halifax	<a href="#">PDA Request Letter</a> <a href="#">Letter to Agents - Bunker Stemmed</a>	<a href="#">Initial PDA</a>		<a href="#">SOF</a>

# USER MANUAL: SEVEN OCEANS COMMERCIALS

Enter initial PDA now and send it to internal user for verification and approval as shown below.

**Port Costs - Halifax Port Costs**

Date: 20 May 2020 Agent: PROGRESS ACQUISITION SA (000000)

Vessel: LYNDALE HOUSE Port: Lunenburg

Country: Canada Currency: Canadian Dollar (CAD) Local Currency: USD Exchange Rate: Local to USD: 0.75

Item Name	Local Cost (USD)	Local Cost (CAD)	Actual Cost USD	Actual Cost CAD	Notes	Remarks
AGENCY COMMISSION	0.00	0.00	0.00	0.00		
AGENCY FEE	8000.00	8000.00	0.00	0.00		
AGENT OVERTIME	0.00	0.00	0.00	0.00		
BERTHING CHARGES	8000.00	8000.00	0.00	0.00		
BERTHAGE	0.00	0.00	0.00	0.00		
DRAFT WIRE	30000.00		0.00	0.00		
CANADA SHIPPING FEDERATION	0.00	0.00	0.00	0.00		
CEVALASH INSPECTION	0.00	0.00	0.00	0.00		
CEVALASH INSPECTION	0.00	0.00	0.00	0.00		
CPIS FEE	0.00	0.00	0.00	0.00		
CTF TRANSPORTATION COST FOR CUSTOM OFFICER & SUBVISOR	0.00	0.00	0.00	0.00		
COMMUNICATION FEE	1500.00	1475.00	0.00	0.00		
COMPULSORY FEE FOR MIDDLESEX LUNENBURG SHIPMENT HANDLES	0.00	0.00	0.00	0.00		
COMPULSARY PORT LEVY	8000.00	8075.00	0.00	0.00		
CUSTOM OVERTIME	0.00	0.00	0.00	0.00		
CUSTOMS ENTRY	0.00	0.00	0.00	0.00		
DANGEROUS GOODS CONTROL	0.00	0.00	0.00	0.00		
DECK LAUNCH BATTERY OFFICERS EXPENSES	0.00	0.00	0.00	0.00		
DRAFT SURVEY	0.00	0.00	0.00	0.00		
EXTRA DAYS AFTER 2	0.00	0.00	0.00	0.00		
GARBAGE COLLECTION	8000.00	8000.00	0.00	0.00		
HARBOUR DUES	0.00	0.00	0.00	0.00		
HARBOUR FEE	10000.00	7500.00	0.00	0.00		
HARBOUR CLEARANCE FOR PORT & CUSTOM	0.00	0.00	0.00	0.00		
HPS CHARGE	0.00	0.00	0.00	0.00		
LAUNCH BILL	0.00	0.00	0.00	0.00		
LAUNCH INSPECTIONS	30000.00	22500.00	0.00	0.00		
LIGHT DRAFT SURVEY AT ANCHORAGE	0.00	0.00	0.00	0.00		
LIGHT DUES	25000.00	18750.00	0.00	0.00		
LMRS	0.00	0.00	0.00	0.00		
LUNenburg AGENCY	0.00	0.00	0.00	0.00		
MOUNTAIN / UNMOUNTAIN	0.00	0.00	0.00	0.00		
MS FEE	0.00	0.00	0.00	0.00		
NAVIGATION CHARGE	0.00	0.00	0.00	0.00		
OFT HSE BUNKER SURVEY	0.00	0.00	0.00	0.00		
PILOT LAUNCH	0.00	0.00	0.00	0.00		
PILDTAGE	0.00	0.00	0.00	0.00		
PILDTAGE	0.00	0.00	0.00	0.00		
PORT CHARGES	0.00	0.00	0.00	0.00		
PORT WARDEN	0.00	0.00	0.00	0.00		
POSTAGE & PETTIES	0.00	0.00	0.00	0.00		
QUINRYTIME FEE	3000.00	2250.00	0.00	0.00		
REFUEL REVENUE	0.00	0.00	0.00	0.00		
SERVICE TAX	0.00	0.00	0.00	0.00		
STAMP PRINTING STATIONERY AND COURIER CHARGES	0.00	0.00	0.00	0.00		
SUB AGENCY FEE	0.00	0.00	0.00	0.00		
SUNDRIES	0.00	0.00	0.00	0.00		
TENDRY EXPENSES	0.00	0.00	0.00	0.00		
TOWAGE CHARGES	0.00	0.00	0.00	0.00		
TRANSPORTATION	0.00	0.00	0.00	0.00		
TRANSPORTATION	0.00	0.00	0.00	0.00		
TUGS WIRE	0.00	0.00	0.00	0.00		
UTL	1000.00	750.00	0.00	0.00		
VESSEL TRACING SERVICES	0.00	0.00	0.00	0.00		
WATER EXPENSES	0.00	0.00	0.00	0.00		
WATCHMAN CHARGE	0.00	0.00	0.00	0.00		
WARRANTAGE	0.00	0.00	0.00	0.00		
<b>Total:</b>	<b>100000.00</b>	<b>75000.00</b>	<b>0.00</b>	<b>0.00</b>		
Amount Requested 1	0					
Amount Requested 2	0					

Branch of Canada: Officer: Officer:

Agent's Remarks: Operator's Remarks:

Office and location this is what we can save PEA.

Submit Submit to Close

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

The operator logs in and following screen appears. Click on **PDA/FDA** link as shown below.

Seven Oceans' Commercials ::

Ops VC (1 Jun 2020 10:50:50 AM)

Home > Ops VC > In Ops at a glance VC

In Ops at a glance - VC

100 records per page

Dry Cargo 2020

Search:

FVF / Voyage Docs	Nom ID	Business Type	Material Name	Vessel	CP Date	Fixture Date / (Voyage No.)	Check List	Voyage Financials	PDA Request	Appoint Agent	SOF	Laytime	Payment / Invoice	Deactivate / Alerts	Re - Del	Complete
FVF Docs	20-010	Dry Cargo	Wheat	LOWLANDS HOPE / Bulk Carrier - Supramax	01-01-2020	01-12-2019 / LH 024	VC Out Check List	Post Fixture 1 A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Sheets		Post Ops
FVF Docs	20-009	Dry Cargo	Soyabean Meal	COSMOS DYNASTY / Bulk Carrier - Panamax	01-02-2020	06-04-2020 / 002	VC Out Check List	Ops A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Sheets		Post Ops

Following screen appears as shown below. Click on **"Post Costs"** link.

Seven Oceans' Commercials ::

Ops VC (1 Jun 2020 11:06:15 AM)

Home > Ops VC > In Ops at a glance

PDA/FDA

LP-Halifax(Canada) DP-Rotterdam(Netherlands)

Nom ID: 20-010

Vessel	Agent	Username	Password	Port Cost
LOWLANDS HOPE	PROGRESS ACQUISITION SA(SO0009)	PROGRESS/049/96091	1234	Port Costs

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as shown below. The operator will verify/enter remarks and click on submit to close link to send back to agent to complete **FDA**.

Ops VC (1 Apr 2018 15:53:47 AM) Home Ops VC Ops at a glance

### LP - Halifax(Canada) Port Costs

Agent: PROGRESS ACQUISITION SAGDOWSKI  
Vessel: LUGANESSE ROSE  
Port: HALIFAX(CANADA)  
Country of Origin: CANADA  
Exchange Rate (USD to CAD): 1.175  
Initial Exchange Rate: 1.175

Post Cost Type	Original Cost (USD)	Original Cost (CAD)	Adjusted Cost (USD)	Adjusted Cost (CAD)	Comments
ACI FILING	3000.00	3510.00	0.00	0.00	
AGENCY COMMISSION	0.00	0.00	0.00	0.00	
AGENCY FEE	40000.00	47000.00	0.00	0.00	
AGENT OVERTIME	0.00	0.00	0.00	0.00	
BERTH HIRE CHARGES	80000.00	94000.00	0.00	0.00	
BERTHAGE	0.00	0.00	0.00	0.00	
BOAT HIRE	100000.00	117000.00	0.00	0.00	
CANADA SHIPPING PERSERATION	0.00	0.00	0.00	0.00	
CPLAISH INSPECTION	0.00	0.00	0.00	0.00	
CPLA HOLD INSPECTION	0.00	0.00	0.00	0.00	
CPLA FEE	0.00	0.00	0.00	0.00	
CITY TRANSPORTATION COST FOR CUSTOM OFFICER & SURVEYOR	0.00	0.00	0.00	0.00	
COMMUNICATION FEE	7000.00	8175.00	0.00	0.00	
COMPULSORY FEE FOR MARITIME LEVEL/BOARD/SHIPPING MASTER	0.00	0.00	0.00	0.00	
COMPULSORY PORT LEVY	80000.00	94000.00	0.00	0.00	
CUSTOM OVERTIME	0.00	0.00	0.00	0.00	
CUSTOMER PAYROLL	0.00	0.00	0.00	0.00	
DANGEROUS CARGO CONTROL	0.00	0.00	0.00	0.00	
DECK LABOUR SAFETY OFFICERS EXPENSES	0.00	0.00	0.00	0.00	
DRAFT SURVEY	0.00	0.00	0.00	0.00	
EXTRA DAYS AFTER 3	0.00	0.00	0.00	0.00	
GARIBAGE COLLECTION	80000.00	94000.00	0.00	0.00	
HARBOUR DUES	0.00	0.00	0.00	0.00	
HARBOUR FEE	100000.00	117000.00	0.00	0.00	
HARBOUR CLEARANCE FOR PORT & CUSTOM	0.00	0.00	0.00	0.00	
ISPS CHARGE	0.00	0.00	0.00	0.00	
LAUNCH BILL	0.00	0.00	0.00	0.00	
LAUNCH (INSPECTIONS)	100000.00	117000.00	0.00	0.00	
LIGHT DRAFT SURVEY OF ANCHORAGE	0.00	0.00	0.00	0.00	
LIGHT DUES	250000.00	293750.00	0.00	0.00	
LITERS	0.00	0.00	0.00	0.00	
LUXURIOUS AGENCY	0.00	0.00	0.00	0.00	
MOROSING / UNMOROSING	0.00	0.00	0.00	0.00	
MS FEE	0.00	0.00	0.00	0.00	
NAVIGATION CHARGE	0.00	0.00	0.00	0.00	
OFF HIRE BURNER SURVEY	0.00	0.00	0.00	0.00	
PILOT LAUNCH	0.00	0.00	0.00	0.00	
PILOTAGE	0.00	0.00	0.00	0.00	
PILOTAGE	0.00	0.00	0.00	0.00	
PORT CHARGES	0.00	0.00	0.00	0.00	
PORT WARDEN	0.00	0.00	0.00	0.00	
POSTAGE & PETRES	0.00	0.00	0.00	0.00	
QUARANTINE FEE	30000.00	35100.00	0.00	0.00	
REFUSE REMOVAL	0.00	0.00	0.00	0.00	
SERVICE TAX	0.00	0.00	0.00	0.00	
STAMP PRINTING STATIONERY AND COURIER CHARGES	0.00	0.00	0.00	0.00	
SUB AGENCY FEE	0.00	0.00	0.00	0.00	
SUNDRIES	0.00	0.00	0.00	0.00	
SUNDRY EXPENSES	0.00	0.00	0.00	0.00	
TONNAGE CHARGES	0.00	0.00	0.00	0.00	
TRANSPORTATION	0.00	0.00	0.00	0.00	
TRANSPORTATION	0.00	0.00	0.00	0.00	
TUGS HIRE	0.00	0.00	0.00	0.00	
UTL	70000.00	81750.00	0.00	0.00	
VESSEL TRACKING SERVICES	0.00	0.00	0.00	0.00	
WATER EXPENSES	0.00	0.00	0.00	0.00	
WATCHMEN CHARGE	0.00	0.00	0.00	0.00	
WARRANTAGE	0.00	0.00	0.00	0.00	
TOTAL	1,000,000.00	1,175,000.00	0.00	0.00	
Balance Requested 1					
Balance Requested 2					
Bank Details: (new) Bank of Canada	Prepared By: (new) Agent				
Agent's Remarks: (Check and Double Check so that we can send FDA)	Operator's Remarks: (Please send FDA)				
		Submit	Submit & Close		

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Operator can enter remarks in front of any post cost type for Agent.

Operator's Remarks

Click on "Submit to Close"

# USER MANUAL: SEVEN OCEANS COMMERCIALS

10) Navigate→ Agent's Login→FDA→Agent logs in as shown following screen appears.

The screenshot displays the user interface of the Seven Oceans' Commercials system. The top navigation bar is blue and contains the company logo, a hamburger menu, and notification icons. The left sidebar is light blue and includes a welcome message, a dashboard icon, and a list of menu items. The main content area is white and features a dashboard header with a clock and a breadcrumb trail. A table with columns for Voyage No., Vessel, Port, PDA Request Letter, Initial PDA, FDA, and SoF is shown. The 'FDA' column contains a red box with the text 'FDA', which is pointed to by a red arrow from a callout box labeled 'Click on FDA link'.

Seven Oceans' Commercials

Welcome, Agent  
Progress Shipping

Dashboard (1 Jun 2020 12:09:49 PM)

Home > Dashboard

Voyage No.	Vessel	Port	PDA Request Letter	Initial PDA	FDA	SoF
20-010	LOWLANDS HOPE	Halifax	<a href="#">PDA Request Letter</a> <a href="#">Letter to Agents - Bunker Stemmed</a>	<a href="#">Initial PDA</a>	<a href="#">FDA</a>	<a href="#">SoF</a>

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Enter all the details for **FDA** and “**submit to close**” to send it to operator as shown below.

The screenshot shows the 'Port Costs' form for 'LP - Halifax Port Costs'. The form includes a header section with fields for Date, Agent, Vessel, Country, and Currency. Below this is a large table with columns for 'Port Cost', 'Estimated Cost', 'Actual Cost', 'Currency', and 'Remarks'. The table lists various port costs such as Agency Commission, Agency Fee, Agent Overhead, Berthage, Barge Hire, Canada Shipping Association, EPA Risk Inspection, EPA Solid Inspection, EPA Fee, EPA Transportation Cost for Custom Officers & Supervisors, Communication Fee, Compulsory Fee for Uninsured Commercial Shipping Vessel, Compulsory Port Levy, Customs Overhead, Customs Entry Fee, Dangerous Goods Control, Deck Labelled Battered Officers Expenses, Draft Survey, Extra Days After 5, Harbour Collection, Harbour Dues, Harbour Fee, Inward Clearance for Port & Custom, OPS Charges, Launch Bill, Launch Inspection, Launch Draft Survey at Anchorage, Light Dues, Lines, Lumper Agency, Loading / Unloading, VES Fee, Navigation Charge, Off Hire Barge Survey, Pilot Launch, Pilotage, Pilotage, Port Charges, Port Survey, Postage & Frettes, Quarantine Fee, Refuse Removal, Service Tax, Stamp Printing Stationery and Courier Charges, Sub Agency Fee, Surveys, Survey Expenses, Tonnage Charges, Transportation, Transportation, Tug Hire, VAT, Vessel Towing Services, Water Expenses, Watchmen Charge, Warehouse, and others. At the bottom of the table, there are summary fields for 'Total', 'Estimated Cost', 'Actual Cost', and 'VAT'. Below the table is a section for 'Bank Details', 'Prepared By', 'Authorized By', 'Agent's Remarks', and 'Operator's Remarks'. At the very bottom, there are buttons for 'Submit' and 'Submit & Close'.

**Enter Actual Cost**

**Total FDA cost**

**Click Submit to Close to Save**

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as operator logs in as shown below. Click on **submit to close** link to approve **FDA**.

Ops VC (1 Jan 2020 13:44:53 PM)

HomeOps VCIn Ops at a glance

LP - Halifax(Canada) Port Costs

Time: 13 Jan 2020

Agent: PHARMACIA ACQUISITION SALES/RENT

Vessel: LYNDALES HOPE

Country: Canada

Local Currency: USD

Port: Halifax(Canada)

Currency: Canadian Dollar (CAD)

Exchange Rate: source: OTC: 0.75

Initial Exchange Rate: 0.75

Item/Port Type	Entered cost (USD)	Entered cost (CAD)	Adjusted cost (USD)	Adjusted cost (CAD)	Remarks/Notes	Network Agent
AGU FILING	3000.00	3900.00	3000.00	3900.00		
AGENCY COMMISSION	0.00	0.00	0.00	0.00		
AGENCY FEE	4000.00	4900.00	7000.00	9100.00		
AGENT CHARTER	0.00	0.00	0.00	0.00		
BERTH HIRE CHARGES	2000.00	2600.00	2000.00	2670.00		
BERTHAGE	0.00	0.00	0.00	0.00		
BOAT HIRE	3000.00	3900.00	3000.00	3940.00		
CANADA SHIPPING PRESENTATION	0.00	0.00	0.00	0.00		
OPS AGU INSPECTION	0.00	0.00	0.00	0.00		
OPS HOLD INSPECTION	0.00	0.00	0.00	0.00		
OPS PER	0.00	0.00	0.00	0.00		
CITY TRANSPORTATION COST FOR CUSTOMS OFFICER & SURVEYOR	0.00	0.00	0.00	0.00		
COMMERCIAL AGU FEE	7000.00	9100.00	8000.00	10400.00		
COMPULSORY FEE FOR HALIFAX & ST JOHN'S SHIPPING MASTER	0.00	0.00	0.00	0.00		
COMPULSORY PORT LEVY	2000.00	2670.00	2000.00	2690.00		
CUSTOMS CHARTER	0.00	0.00	0.00	0.00		
CUSTOMS EXCELLE	0.00	0.00	0.00	0.00		
DANGEROUS CARGO CONTROL	0.00	0.00	0.00	0.00		
DOCK LABOUR SAFETY OFFICERS EXPENSES	0.00	0.00	0.00	0.00		
DRAFT SURVEY	0.00	0.00	0.00	0.00		
EXTRA DAYS AFTER 5	0.00	0.00	0.00	0.00		
GARAGE COLLECTION	2000.00	2640.00	2000.00	2690.00		
HARBOR DUES	0.00	0.00	0.00	0.00		
HARBOR FEE	3000.00	3900.00	3000.00	3940.00		
WARD CLERK FOR PORT & CUSTOM	0.00	0.00	0.00	0.00		
GPS CHARGE	0.00	0.00	0.00	0.00		
LAUNCH BILL	0.00	0.00	0.00	0.00		
LAUNCH (INSPECTIONS)	3000.00	3900.00	3000.00	3940.00		
LIGHT DRAFT SURVEY AT ANCHORAGE	0.00	0.00	0.00	0.00		
LIGHT DUES	2000.00	2670.00	2000.00	2690.00		
LINE	0.00	0.00	0.00	0.00		
LUMPSUM AGENCY	0.00	0.00	0.00	0.00		
MOORED / UNMOORED	0.00	0.00	0.00	0.00		
MS FEE	0.00	0.00	0.00	0.00		
NAVIGATION CHARGE	0.00	0.00	0.00	0.00		
OFF HIRE BUNKER SURVEY	0.00	0.00	0.00	0.00		
PILOT LAUNCH	0.00	0.00	0.00	0.00		
PILOTAGE	0.00	0.00	0.00	0.00		
PILOTAGE	0.00	0.00	0.00	0.00		
PORT CHARGES	0.00	0.00	0.00	0.00		
PORT WARDEN	0.00	0.00	0.00	0.00		
POSTAGE & PETTIES	0.00	0.00	0.00	0.00		
QUARANTINE FEE	3000.00	3900.00	3000.00	3940.00		
REFUSE REMOVAL	0.00	0.00	0.00	0.00		
SERVICE TAX	0.00	0.00	0.00	0.00		
STAMP PRINTING STATIONERY AND COURIER CHARGES	0.00	0.00	0.00	0.00		
SUB AGENCY FEE	0.00	0.00	0.00	0.00		
SUNDRIES	0.00	0.00	0.00	0.00		
SURVEY EXPENSES	0.00	0.00	0.00	0.00		
TOWAGE CHARGES	0.00	0.00	0.00	0.00		
TRANSPORTATION	0.00	0.00	0.00	0.00		
TRANSPORTATION	0.00	0.00	0.00	0.00		
TUGS HIRE	0.00	0.00	0.00	0.00		
WAT	7000.00	9100.00	8000.00	10400.00		
WEDAL TRANSPORT SERVICES	0.00	0.00	0.00	0.00		
WATER EXPENSES	0.00	0.00	0.00	0.00		
WATERWAY CHARGE	0.00	0.00	0.00	0.00		
WATERWAY	0.00	0.00	0.00	0.00		

Notes

Amount Requested: 1

Amount Requested: 2

Bank Details (agency): Bank of Canada

Prepared By (agency): Admin

Authorized By (agency): Admin

Agency Remarks: Shipping Cost

Operator Remarks: Please send Cost

Submit to Close

Click to Save

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following grid appear as shown below, click on the sheet name.

Seven Oceans' Commercials

Ops VC (1 Jun 2020 12:59:51 PM)

Home > Ops VC > In Ops at a glance VC

In Ops at a glance - VC

Dry Cargo 2020

100 records per page

Search:

FVF/ Voyage Docs	Nom ID	Business Type	Material Name	Vessel	CP Date	Fixture Date/ (Voyage No.)	Check List	Voyage Financials	PDA Request	Appoint Agent	SOF	Laytime	Payment / Invoice	Deactivate / Alerts	Re - Del	Complete
FVF Docs	20-010	Dry Cargo	Wheat	LOWLANDS HOPE/ Bulk Carrier - Supramax	01-01- 2020	01-12- 2019/LH 024	VC Out  Check List	Post Fixture 1 A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View	✗ Compare Sheets		Post Ops
FVF Docs	20-009	Dry Cargo	Soyabean Meal	COSMOS DYNASTY/ Bulk Carrier - Panamax	01-02- 2020	06-04- 2020/002	VC Out  Check List	Ops A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View	✗ Compare Sheets		Post Ops

The finalised FDA port cost value will appear in **red** color as shown below.

Seven Oceans' Commercials

Ops VC (1 Jun 2020 1:05:43 PM)

Home > Voyage Financials: Estimate

Fixture Type: VC Out Vessel: LOWLANDS HOPE Vessel Type: Bulk Carrier Flag: Singapore Date: 01-12-2019 Voyage No.: LH 024 Voyage Financials Name: LH 024 - Wheat 00

Voyage Financials: Estimate Commercial Parameters Open Vessel Details Planned Cargo Intake

Business Type: Dry Cargo Cargo Name: Wheat

Market: Agreed Gross Freight (USD/MT): 17.00 Lumpsum (USD): 0.00 Add Cargo Rate (USD/MT): 0.00 Add City (MT): 0.00 Add City (MT): 0.00 Add Freight: 0.00 Total Freight: \$35000.00 Brokerage (%): 0.00 Brokerage (USD): 0.0

Passage & Ports

From Port	To Port	Distance Type	Passage Type	Distance	Speed Type	Speed	Margin Dist/2	Bunkers	HSMGO	HSGFO	HSMGO
Rotterdam	Halifax	Shortest Dist	Ballast	2706.00	Service Speed	0.00	0.00	Estimated	0.03	400.00	1818.00
Halifax	Rotterdam	Shortest Dist	Laden	2706.00	Full Speed	0.00	0.00				

Add

Load Port(s)

Port	Port Costs/USD	Qty (MT)	Rate (USD/MT)	LP/Term	Work Days	Idle Days	Port Cost Vendor	No Dem/Ship?
Rotterdam(Netherlands)	0.00	0.00	---	Select	0.00	0.00	---	Select from list
Halifax(Canada)	81250.00	12000.00	6.77	BHMC	4.58	2.00	---	PROGRESS ACI

Discharge Port

Port	Port Costs/USD	Qty (MT)	Rate (USD/MT)	DP/Term	Work Days	Idle Days	Port Cost Vendor	No Dem/Ship?
Halifax(Canada)	0.00	0.00	---	Select	0.00	0.00	---	Select from list
Rotterdam(Netherlands)	0.00	0.00	---	Select	0.00	0.00	---	PROGRESS ACI

Transit Port

Port	Port Costs/USD	Qty (MT)	Rate (USD/MT)	Port Cost Vendor
Rotterdam(Netherlands)	0.00	0.00	---	Select from list
Halifax(Canada)	0.00	0.00	---	Select from list

Laden Dist : 2706.00 Ballast Dist : 2706.00 Total Dist : 5412.00

Laden Days : 8.112 Ballast Days : 9.020 Total Days : 17.132

TOT Port Idle Days : 4.000 TDI Port Work Days : 9.166 Total Days : 30.300

TDI Port Comp MT : 546.85 TDI DO Comp MT : 3.03

Demurrage Dispatch

	Estimate(USD)	Actual(USD)	Add Comm(%)	Net Value(USD)	Vendor
Load Port	0.00	0.00	0.00	0.00	---
Discharge Port	0.00	0.00	0.00	0.00	---

Comparison

	Floating	Fixed	Average
Base Rate	17.00	16.0482	16.52
Gross Freight	935000.0000	882650.0000	908825.00
Net Freight	935000.0000	882650.0000	908825.00
Total Owner Expenses	282700.0000	282700.0000	282700.0000
Voyage Earnings (Frt + Dem)	552300.0000	499950.0000	526125.00
Daily Earnings/TCE	18227.7228	16500.0000	17363.86
Daily Vessel Operation Expenses/Technical	0.0000	0.0000	0.00
Net Daily Profit	18227.72	16500.00	17363.86

Other Income

Description	Amount(USD)	Add Comm(%)	Net Amount(USD)
Hire	151500.00	0.00	151500.00
Daily Time Charter (USD/Day)	5000.00	0.00	5000.00
Ballast Bonus	0.00	0.00	0.00
Add Comm (%)	0.00	0.00	0.00
Net Hire	151500.00	0.00	151500.00

Results

	Revenue (Final Net Freight)	Vendor	REV
Revenue (Final Net Freight)	935000.00		191
Operational Expenses	39950		592
Bunker Expenses	0.00		182
G Total Voyage Earnings (Voyage Earnings + Demurrage)	552300.00		592
Net Daily Profit	18227.72		592
Gross Revenue(USD)	394387.50	Breakeven (USD/MT)	7.12

Submit Submit to close

FDA value both for LP and DP respectively

Click Submit to Close to create payments for port cost vendors (LP/DP)

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

11) Navigate→ Agent's Login→SOF→Following screen appears as shown below.

Click on SOF

Voyage No.	Vessel	Port	PDA Request Letter	Initial PDA	FDA	SoF
20-010	LOWLANDS HOPE	Halifax	<button>PDA Request Letter</button> <button>Letter to Agents - Bunker Stemmed</button>	Initial PDA	FDA	<button>SOF</button>

Agent enters complete **Pre Arrival & Other** and **SOF** and click on submit on close for operator to verify and take further.

Enter Pre Arrival & Other details

Enter SOF

Enter Actual Arrival and NOR tendered Date/Time

Daily Quantity details

Click on "Submit" to save as draft

Port Costs (1 Jun 2020 1:32:29 PM)

SOF - Load Port - Halifax

Please fill up SOF In Section 18, to tally with the Signed SOF

Pre Arrival & Other

LP - Halifax

VESSEL NAME LOWLANDS HOPE

NOMINATION ID 20-010

CARGO DECL SIGN MASTER

STOW PLAN QTY

SP DEP DRAFT	SP ARR DRAFT	ETA 30 DAYS	ETA 25 DAYS	ETA 20 DAYS	ETA 15 DAYS	ETA 10 DAYS	ETA 7 DAYS	ETA 5 DAYS	ETA 3 DAYS	ETA 2 DAYS	ETA 1 DAYS	ACTUAL ARRIVAL	NOR TENDERED
55000.00												10-01-2020 00:00	10-01-2020 00:00

DAILY QTY

DATE (EVERY N/N OR ON COMPLETION)	TOTAL AGREED QTY (MT)	LOADED LAST 24 HRS (MT)	TOTAL LOADED THIS FAR (MT)	BALANCE (MT)	ETC CARGO/CARGO COMPLETED
11-01-2020	55000.0	35000.0	35000.0	20000.0	12-01-2020 00:00
12-01-2020	55000.0	20000.0	20000.0	0.0	12-01-2020 00:00

Add

Submit Submit & Close

A Seven Oceans Holdings production

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears where complete **Statement of Facts (SOF)** is entered with all activities in port.

Seven Oceans' Confidential

Port Costs (1 Jun 2020 1:56:27 PM) Home Port Costs

✓ Congratulations! SOF added/updated successfully. **Click to switch on next tab** Back

SOF - Load Port - Halifax

Please fill up full SOF in Section 16. Tally with the Signed SOF

Pre Arrival & Other LP - Halifax Norm ID : 20-010

1.	NAME OF VESSEL	LOWLANDS HOPE
2.	BUILT	2016
3.	GRT/NRT	34229
4.	FLAG	Singapore
5.	DWT(s)	60063.00
6.	LOA/BEAM	199.99
7.	GEAR/GRABS	CRANES, GRABS
8.	HATCH/HOLD	
9.	PORT/TERMINAL/BERTH/ANCHORAGE	Halifax
10.	STOWAGE PLAN QUANTITY (MT)	55000
11.	VESSEL ARRIVED	10-01-2020 00:00
12.	NOR TENDERED	10-01-2020 00:00
13.	PILOT ON BOARD	10-01-2020 02:00
14.	LOAD/DISCH COMMENCED	11-01-2020 00:00
15.	LOAD/DISCH COMPLETED	13-01-2020 00:00
16.	VESSEL SAILED	13-01-2020 13:30

Add

SL	Date	Cargo	SL Qty(MT)	Delete
17.	10-01-2020	Coal	55000.0	✖

Add

18. The lines within this block can be interchanged by drag and drop. Please see instructions for filling.

#	ACTIVITY IN PORT	FROM	TO (Leave blank if no "To" timings available)	DURATION	REMARKS
II	NOR TENDERED	10-01-2020 00:00	10-01-2020 00:00	0.0000	✖
II	VESSEL ARRIVED	10-01-2020 00:00	10-01-2020 00:00	0.0000	✖
II	PILOT ON BOARD	10-01-2020 00:00	10-01-2020 02:00	2.0000	✖
II	BERTHING	10-01-2020 02:00	11-01-2020 00:00	22.0000	✖
II	LOADING	11-01-2020 00:00	13-01-2020 00:00	48.0000	✖
II	DOCUMENTATION	13-01-2020 00:00	13-01-2020 13:30	13.5000	✖
II	VESSEL SAILED	13-01-2020 13:30	13-01-2020 13:30	0.0000	✖

Add

19. AGENT'S REMARKS (if Any) Statement of Facts

20. DOCUMENT'S UPLOAD (Press CTRL+CLICK For Multiple)

Attachment (max upload size per file: 2 MB)

Instructions

Submit Submit & Close

A Seven Oceans Holdings production

**Enter complete SOF**

**Enter Activity in Port**

**Attach Documents**

**Submit to Close to Save**

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appear as operator logs in as shown below. Click on “SOF” link to verify and proceed further.

Seven Oceans' Commercials

Dashboard

Email

Fleet

Masters

Cargo Tonnage Book

VC Estimates

TC Estimates

Decision Chart VC

Decision Chart TC

Ops - VC

- Finalised Voyage Fixtures VC
- In Ops at a glance VC
- Vessels in Post Ops VC

Ops VC  
( 1 Jun 2020 2:09:08 PM )

Home > Ops VC > In Ops at a glance VC

In Ops at a glance - VC

Dry Cargo2020

100 records per page

Search:

FVF/ Voyage Docs	Nom ID	Business Type	Material Name	Vessel	CP Date	Fixture Date/ (Voyage No.)	Check List	Voyage Financials	PDA Request	Appoint Agent	SOF	Laytime	Payment / Invoice	Deactiva
<a href="#">FVF</a> <a href="#">Docs</a>	20-010	Dry Cargo	Wheat	LOWLANDS HOPE/ Bulk Carrier - Supramax	01-01- 2020	01-12- 2019/LH 024	VC Out  Check List	Post Fixture 1  A	Generate Port Related Letters	PDA/FDA	<a href="#">SOF</a>	<a href="#">Calculations</a>	<a href="#">View</a>  P & I Club Declaration	<a href="#">Compa</a>
<a href="#">FVF</a> <a href="#">Docs</a>	20-009	Dry Cargo	Soyabean Meal	COSMOS DYNASTY/ Bulk Carrier - Panamax	01-02- 2020	06-04- 2020/002	VC Out  Check List	Ops  A	Generate Port Related Letters	PDA/FDA	<a href="#">SOF</a>	<a href="#">Calculations</a>	<a href="#">View</a>  P & I Club Declaration	<a href="#">Compa</a>

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

**SOF** will appear as shown below. Make prior changes as per actuals and click on **submit to close** to take it to Laytime calculations.

Ops VC

1 Jan 2020 2:37:06 PM

HomeOps VCIn Ops at a glance

Back

SOF

LP: Halifax (Canada)LP: Halifax (Canada)

Generate PDF

1. NAME OF VESSEL

LOWLANDS HOPE

2. BUILT

2018

3. GRT/NRT

34225/19811

4. FLAG

Singapore

5. DWT(G)

60061.00

6. LOA/BEAM

199.90

7. GEAR/GRABS

CRANES, GRABS

8. HATCH/HOLD

9. PORT/TERMINAL/BERTH/ANCHORAGE

Halifax

10. STOWAGE PLAN QUANTITY (MT)

55000.0

11. VESSEL ARRIVED

10-Jan-2020 00:00

12. NOR TENDERED

10-Jan-2020 00:00

13. PILOT ON BOARD

10-Jan-2020 02:00

14. LOAD/DISCH COMMENCED

11-Jan-2020 00:00

15. LOAD/DISCH COMPLETED

13-Jan-2020 00:00

16. VESSEL SAILED

13-Jan-2020 13:30

Add

17.

BL Date

Cargo

BL Qty(MT)

10-Jan-2020

Coal

55000.0

Add

18. Use Users within this block can be interchanged by drag and drop. Please see instructions for filing.

#

ACTIVITY IN PORT

FROM

TO  
(Leave blank if no "To" loading/unloading)

QUANTITY

REMARKS

II

NOR TENDERED

10-Jan-2020 00:00

10-Jan-2020 00:00

0.0000

II

VESSEL ARRIVED

10-Jan-2020 00:00

10-Jan-2020 00:00

0.0000

II

PILOT ON BOARD

10-Jan-2020 00:00

10-Jan-2020 02:00

2.0000

II

BERTHING

10-Jan-2020 02:00

11-Jan-2020 00:00

21.0000

II

LOADING

11-Jan-2020 00:00

13-Jan-2020 00:00

48.0000

II

DOCUMENTATION

13-Jan-2020 00:00

13-Jan-2020 13:30

13.3000

II

VESSEL SAILED

13-Jan-2020 13:30

13-Jan-2020 13:30

0.0000

Add

19.AGENT'S REMARKS (If Any)

Statement of Facts

20. DOCUMENT'S UPLOAD  
(Press CTRL+CLICK For Multiple)

Attachment

(Max upload size per file: 4 MB)

PRE ARRIVAL & OTHER

VESSEL NAME

LOWLANDS HOPE

NOMINATION ID

20-030

CARGO DECL SIGN MASTER

55000.00

STOW PLAN QTY

SP AIR DRAFT

ETA 30 DAYS

ETA 25 DAYS

ETA 20 DAYS

ETA 15 DAYS

ETA 10 DAYS

ETA 7 DAYS

ETA 5 DAYS

ETA 3 DAYS

ETA 2 DAYS

ETA 1 DAYS

ACTUAL ARRIVAL

10-Jan-2020 00:00

NOR TENDERED

10-Jan-2020 00:00

DAILY QTY

DATE (EVERY RUN OR ON COMPLETION)

TOTAL AGREED QTY (MT)

LOADED LAST 24 HRS (MT)

TOTAL LOADED THIS FAR (MT)

BALANCE (MT)

ETC CARGO/CARGO COMPLETED

11-Jan-2020

55000.0

55000.0

55000.0

20000.0

12-Jan-2020 00:00

12-Jan-2020

55000.0

20000.0

20000.0

0.0

12-Jan-2020 00:00

Submit

Submit & Close

**SOF appears here which is sent by agent. Operator can make prior changes and submit to close**

**Click to Save**

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

12) **Navigate→ Laytime→** Following grid appears click on **calculations** link under **laytime** header as shown below.

Seven Oceans' Commercials ::

10 0 0 David Kopperfield

Ops VC (1 Jun 2020 3:22:04 PM) Home > Ops VC > In Ops at a glance VC

In Ops at a glance - VC

100 records per page

Click on Calculations

FVF/ Voyage Docs	Nom ID	Business Type	Material Name	Vessel	CP Date	Fixture Date/ (Voyage No.)	Check List	Voyage Financials	PDA Request	Appoint Agent	SOF	Laytime	Payment / Invoice	Deactivate / Alerts	Re - Del	Complete
<a href="#">FVF</a> <a href="#">Docs</a>	20-010	Dry Cargo	Wheat	LOWLANDS HOPE/ Bulk Carrier - Supramax	01-01- 2020	01-12- 2019/LH 024	VC Out  Check List	Post Fixture 1  A	Generate Port Related Letters	PDA/FDA	SOF	<a href="#">Calculations</a>	View  P & I Club Declaration	 Compare Sheets		Post Ops
<a href="#">FVF</a> <a href="#">Docs</a>	20-009	Dry Cargo	Soyabean Meal	COSMOS DYNASTY/ Bulk Carrier - Panamax	01-02- 2020	06-04- 2020/002	VC Out  Check List	Ops  A	Generate Port Related Letters	PDA/FDA	SOF	<a href="#">Calculations</a>	View  P & I Club Declaration	 Compare Sheets		Post Ops

# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as shown below. Calculate **laytime** for **demurrage/dispatch** and click on **submit to close** button.

Seven Oceans' Commercials

10 6 5 David Kopperfield

Ops VC ( 1 Jun 2020 3:48:43 PM ) Home > Ops VC > In Ops at a glance

Demurrage/Dispatch will travel to last working voyage financials for LP/DP

Back

DRY CARGO LAYTIME CALCULATIONS

LP-Halifax(Canada) DP-Rotterdam(Netherlands)

Download Laytime Report

Laytime Applicable  
Yes

Reversible  
☐

Entity  
Ship Owner

Charterer  
RIVERLAKE SHIPPING

Cargo  
Wheat

Nomination ID  
20-010

Vessel  
LOWLANDS HOPE

Terminal/Berth  
Halifax

Load Qty (MT)  
55000

Load Rate (MT/Day)  
25000

Laytime Allowed(Days)  
2.2000

Actual Laytime As Per Below Entry(Days)  
3.5625

Time to demurrage(Days)  
1.3625

Demurrage Rate (USD/Day)  
15000

Demurrage(USD)  
20437.50

Time to despatch(Days)  
00.00

Despatch Rate (USD/Day)  
7500

Despatch(USD)  
0.00

Activity in Port	Date / Time - Start	Date / Time - Finish	Duration (Hrs)	LT (C)	LT (NC)	LT (Partial %)	Cummulative Time	Notes	Add	
NOR TENDERED	10-01-2020 00:00	10-01-2020 00:00	0.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	0.00		Add	x
VESSEL ARRIVED	10-01-2020 00:00	10-01-2020 00:00	0.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	0.00		Add	x
PILOT ON BOARD	10-01-2020 00:00	10-01-2020 02:00	2.0000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	2.1167		Add	x
BERTHING	10-01-2020 02:00	11-01-2020 00:00	22.0000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	1.2000		Add	x
LOADING	11-01-2020 00:00	13-01-2020 00:00	48.0000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	-0.8000		Add	x
DOCUMENTATION	13-01-2020 00:00	13-01-2020 13:30	13.5000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	-1.3625		Add	x
VESSEL SAILED	13-01-2020 13:30	13-01-2020 13:30	0.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	0.00		Add	x

Count/Not Count activities to calculate demurrage/dispatch

Submit Submit & Close

Click to Save

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following grid appears. Click on **sheet name** of Voyage Financial.

Ops VC (1 Jun 2020 4:16:54 PM) Home > Ops VC > In Ops at a glance VC

In Ops at a glance - VC

Dry Cargo 2020

100 records per page

Click on Sheet Name

FVF/ Voyage Docs	Nom ID	Business Type	Material Name	Vessel	CP Date	Fixture Date/ (Voyage No.)	Check List	Voyage Financials	PDA Request	Appoint Agent	SOF	Laytime	Payment / Invoice	Deactivate / Alerts	Re - Del	Complete
FVF   Docs	20-010	Dry Cargo	Wheat	LOWLANDS HOPE/ Bulk Carrier - Supramax	01-01-2020	01-12-2019/LH 024	VC Out Check List	Post Fixture 1 A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Sheets		Post Ops
FVF   Docs	20-009	Dry Cargo	Soyabean Meal	COSMOS DYNASTY/ Bulk Carrier - Panamax	01-02-2020	06-04-2020/002	VC Out Check List	Ops A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View P & I Club Declaration	Compare Sheets		Post Ops

Following screen appears with actual calculated laytime in **red** as shown below.

Ops VC (1 Jun 2020 4:32:42 PM) Home > Voyage Financials : Estimate

Fixture Type: VC Out Vessel: LOWLANDS HOPE Vessel Type: Bulk Carrier - Flag: Singapore Date: 01-12-2019 Voyage No.: LH 024 Voyage Financials Name: LH 024 - Wheat 00

Voyage Financials : Estimate Commercial Parameters Open Vessel Details Planned Cargo Intake

Business Type: Dry Cargo Cargo Name: Wheat

Single Market Agreed Gross Freight (USD/MT): 17.00 Lumpsum (USD): 0.00 Add'l Cargo Rate (USD/MT): 0.00 Quantity (MT): 55000.00

Dead Freight: 0.00 Add'l Freight: 0.00 Total Freight: \$35000.00 Brokerage (%): 0.00 Brokerage (USD): 0.00

Passage & Ports

#	From Port	To Port	Distance Type	Package Type	Distance	Speed Type	Speed Adj.	Margin Dist/No	Bunkers	HOMCO	HOFPO	HOMGO
1	Rotterdam	Halifax	Shortest Dist	Ballast	2706.00	Full Speed	0.00	0.00	MT	Price	Cost	Price
2	Halifax	Rotterdam	Shortest Dist	Laden	2706.00	Full Speed	0.00	0.00	Estimated	2.03	600.00	1818.00

Load Ports: Rotterdam (Netherlands) 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Discharge Port: Halifax (Canada) 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Transit Port: Rotterdam (Netherlands) 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

Laden Dist: 2706.00 Ballast Dist: 2706.00 Total Dist: 5412.00

Laden Days: 8.112 Ballast Days: 9.020 Total Sea Days: 17.132

TB Port Idle Days: 4.000 TB Port Work Days: 9.165 Total Days: 30.297

TB PD Consig MT: 546.85 TB DO Consig MT: 3.03

Demurrage Dispatch

	Estimated(USD)	Actual(USD)	Days/Comm(%)	Nett Value(USD)	Vendor
Load Port: Rotterdam (Netherlands)	0.00	20437.50	0.00	20437.50	AUXIMAD NOBY 88
Discharge Port: Halifax (Canada)	0.00	0.00	0.00	0.00	

Comparison

	Floating	Fixed	Average
Base Rate	17.00	15.6766	16.34
Gross Freight	\$35000.0000	\$82212.5000	\$89606.25
Net Freight	\$35000.0000	\$82212.5000	\$89606.25
Total Owner Expenses	\$82730.0000	\$82730.0000	\$82730.0000
Voyage Earnings (Fr + Dem)	\$72737.5000	\$49950.0000	\$33643.75
Daily Earnings/TCE	\$1892.2277	\$16500.0000	\$17701.11
Daily Vessel Operation Expenses(Technical)	0.0000	0.0000	0.0000
Net Daily Profit	\$1892.23	\$16500.00	\$17701.11

Results

	Revenue (Final Nett Freight)	Vendor	Port Expenses	RTV
Revenue (Final Nett Freight)	\$35000.00		\$2000.00	134
Operational Expenses	0.00		\$552	
Bunker Expenses	\$72737.50		\$189	
G Total Voyage Earnings (Voyage Earnings + Demurrage)	\$72737.50		\$189	
Net Daily Profit	\$1892.23		\$72	
Gross Breakdown(USD)	\$20437.50		\$7.11	

Submit Submit to close

Actual Laytime calculated is reflected here

Click to Save

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

**13) Navigate→ Compare Sheets→** To compare two or more voyage financials click on **Compare Sheets** link in the grid as shown below.

Seven Oceans' Commercials ::

Ops VC ( 1 Jun 2020 4:51:22 PM )

Home > Ops VC > In Ops at a glance VC

In Ops at a glance - VC

Dry Cargo 2020

100 records per page

Search:

**Click on Compare Sheets**

FVF/ Voyage Docs	Nom ID	Business Type	Material Name	Vessel	CP Date	Fixture Date/ (Voyage No.)	Check List	Voyage Financials	PDA Request	Appoint Agent	SOF	Laytime	Payment / Invoice	Deactivate / Alerts	Re - Del	Complete
FVF   Docs	20- 010	Dry Cargo	Wheat	LOWLANDS HOPE/ Bulk Carrier - Supramax	01-01- 2020	01-12- 2019/LH 024	VC Out  Check List	Post Fixture 1  A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View  P & I Club Declaration	Compare Sheets		Post Ops
FVF   Docs	20- 009	Dry Cargo	Soyabean Meal	COSMOS DYNASTY/ Bulk Carrier - Panamax	01-02- 2020	06-04- 2020/002	VC Out  Check List	Ops  A	Generate Port Related Letters	PDA/FDA	SOF	Calculations	View  P & I Club Declaration	Compare Sheets		Post Ops

# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as shown below, click to generate Excel.

Compare Sheets

Generate Excel

Main Particulars

Vessel Name

LOWLANDS HOPE

Vessel Type

Bulk Carrier - Supramax

Flag

Singapore

Fixture Date

01-12-2019

Voyage No. / Coa / Spot

LH 024

Voyage Financials Name

LH 024 - Wheat 001- Est 4

DWT(Summer)

60063.00

DWT(Tropical)

0.00

Sheet Name/Parameters	FVF	Post Fixture 1
Cargo Type		
	Dry Cargo	Dry Cargo
Revenue		
Demurrage	0	20437.5
Dispatch	0	0
Final Nett Freight	990000.00	935000.00
Total Revenue	990000	955437.5
Expenses- Cargo		
Loading Port	100000.00	91250.00
Discharge Port	100000.00	100000.00
Bunker Port	0.00	0.00
ILOHC	6000.00	6000.00
Insurance	21000.00	21000.00
CVE	1250.00	1250.00
ILOHC		
Address Commission	0.00	0.00
Brokerage Commission	12375.00	11687.50
Total Expense- Cargo	240625	231187.5
Totals (Distance/Days/Consp.)		
Laden Dist	2706.00	2706.00
Ballast Dist	2706.00	2706.00
Total Dist	5412.00	5412.00
Laden Days	8.112	8.112
Ballast Days	9.020	9.020
Total Sea Days	17.132	17.132
Ttl Port Idle Days	4.000	4.000
Ttl Port Work Days	9.166	9.166
Total Days	30.300	30.300
Ttl FO Consp MT	546.85	546.85

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# **USER MANUAL: SEVEN OCEANS COMMERCIALS**

## **TIME CHARTERS**

# USER MANUAL: SEVEN OCEANS COMMERCIALS

14) Navigate → In Ops at a glance TC → Following screen appears as shown below and the finalised TC nomination will appear in the grid for the operator to take further.

Seven Oceans' Commercials

Ops TC (3 Jun 2020 4:11:39 PM)

Home > Ops TC > In Ops at a glance TC

### In Ops at a glance - TC

2020

100

Click to attach documents

Click to Add New Sheet

Click to compare sheets

Click to enter checklist

Click to view Fixture note

Click to create agency letter

Final TC Est/Docs	Nom ID/TC No.	Business Type	Vessel	CP Date	Port Del/Port Re-Del	Checklist	TC days/ Fixture Note	TC Financials	Agency Letters	Payment/Invoices	De-activate/Compare	Re-Del Date	Change TC Status
TC Docs	20-008 LON 003	Dry Cargo	STH LONDON/ Bulk Carrier - Panamax	01-09- 2019	New York/Far East	Check List	367.0000 Fixture Note	A	Generate Agency Letter	View	Compare	02-09- 2020	Post Ops
TC Docs	20-004 NewYork_007	Dry Cargo	STH NEW YORK/ Bulk Carrier - Panamax	20-04- 2020	West Africa/NA	Check List	367.0000 Fixture Note	Post Fixture 1 Post Fixture 2 A	Generate Agency Letter	View	Compare	20-04- 2021	Post Ops
TC Docs				01-01- 2020	Fos/Far East	Check List	366.0000	Atria 001- 2020 Post Fixture Sheet 1 A	Generate	View	Compare	01-01- 2021	Post Ops
TC Docs	20-002 ATRIA_001_Est 2	Tanker	ATRIA/ Tanker - Chemical/Oil	01-01- 2020	Fos/Far East	Check List	366.0000 Fixture Note	ATRIA TC Sheet 1 Atria 2 A	Generate Agency Letter	View	Compare	01-01- 2021	Post Ops
TC Docs	20-001 Athens 006 - Rate 9800	Dry Cargo	STH ATHENS/ Bulk Carrier - Panamax	01-10- 2019	West Africa/China South	Check List	366.0000 Fixture Note	ops1 ops2 A	Generate Agency Letter	View	Compare	01-10- 2020	Post Ops

Showing 1 to 5 of 5 entries

← Previous 1 Next →

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

15) Navigate → TC Financials → Click on “A” link as shown below to add new time sheet and modify with actual values.

**INSTRUCTIONS FOR CREATING 1ST TC SHEET**

In the Ops side, the user should click A and enter any desired TC Sheet Name. This is then also possible after every "Submit to Close"

TC Sheet Name  
Post Fixture 1

Submit

Final TC Est/Docs	Nom ID/TC No.	Business Type	Vessel	CP Date	Port Del/Port Re-Del	Checklist	TC Days/Fixture Note	TC Financials	Agency Letters	Payment/Invoices	De-activate/Compare	Re-Del Date	Change TC Status
TC Docs	20-008 LON 003	Dry Cargo	STH LONDON/ Bulk Carrier - Panamax	01-09- 2019	New York/Far East	Check List	367.0000 Fixture Note	Post Fixture 1 Post Fixture 2 A	Generate Agency Letter	View	Compare	02-09- 2020	Post Ops
TC Docs	20-004 NewYork_007	Dry Cargo	STH NEW YORK/ Bulk Carrier - Panamax	20-04- 2020	West Africa/NA	Check List	365.0000 Fixture Note	Post Fixture 1 Post Fixture 2 A	Generate Agency Letter	View	Compare	20-04- 2021	Post Ops

Following screen appears click on sheet name as shown below.

**In Ops at a glance - TC**

100 records per page

2020

Search:

Final TC Est/Docs	Nom ID/TC No.	Business Type	Vessel	CP Date	Port Del/Port Re-Del	Checklist	TC Days/Fixture Note	TC Financials	Agency Letters	Payment/Invoices	De-activate/Compare	Re-Del Date	Change TC Status
TC Docs	20-008 LON 003	Dry Cargo	STH LONDON/ Bulk Carrier - Panamax	01-09- 2019	New York/Far East	Check List	367.0000 Fixture Note	Post Fixture 1 A	Generate Agency Letter	View	Compare	02-09- 2020	Post Ops
TC Docs	20-004 NewYork_007	Dry Cargo	STH NEW YORK/ Bulk Carrier - Panamax	20-04- 2020	West Africa/NA	Check List	365.0000 Fixture Note	Post Fixture 1 Post Fixture 2 A	Generate Agency Letter	View	Compare	20-04- 2021	Post Ops

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as shown below, modify values as per **actuals** and click on **submit to close** link.

The screenshot shows the 'Ops TC' screen in the 'Seven Oceans' Commercials system. The interface is divided into several sections with various input fields and buttons. Red annotations with arrows point to specific elements:

- Select to calculate TC Days:** Points to the 'TC Days' field in the 'Trip/Period 1' section, which is currently set to 367.0000.
- Enter Prior values/data:** Points to the 'Bunker Date' and 'Price USD/MT' fields in the 'Delivery' and 'Re-Delivery' sections.
- Select Vendors:** Points to the 'Vendor' dropdown menu in the 'Expense Calculations - USD' section, which is currently set to 'A.M. CONDEMINA'.
- Click to Save:** Points to the 'Submit to Close' button at the bottom right.
- Click to Add New Trip/Period within the same Time Charter:** Points to the 'Add New Trip/Period' button at the bottom left.

The form includes sections for 'Revenue Calculations - USD' and 'Expense Calculations - USD', both showing various financial metrics and calculations. The 'Total Rev' is displayed as 3164141.67.

# USER MANUAL: SEVEN OCEANS COMMERCIALS

**16) Navigate→ Documents→** Following screen appears as shown below, click on attachment link and upload documents.

DOCUMENTS

Enter File Name

File Name  
File Name

Click on Attachment

Attachment

Click to Save

Submit

Back

File Name	Upload	Details
Loading Lavera - Vessel Docs	<a href="#">Hydra - HYD008-COA4.19 - Loading Lavera - Vessel Docs.pdf</a>	✖
Loading Lavera - Cargo Docs	<a href="#">Hydra - HYD008-COA4.19 - Loading Lavera - Cargo Docs (2).pdf</a>	✖
Loading Fos - Vessel Docs	<a href="#">Hydra - HYD008-COA4.19 - Loading Fos - Vessel Docs.pdf</a>	✖
Loading Fos - Cargo Docs	<a href="#">Hydra - HYD008-COA4.19 - Loading Fos - Cargo Docs.pdf</a>	✖

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

17) Navigate→TC Checklist→Following screen appears as shown below, click to Generate PDF.

Ops TC (4 Jun 2020 12:36:24 PM) Home > Ops TC > In Ops at a glance > Check List

Generate PDF Back

### TC CHECKLIST

#### FIXTURE DETAILS

TC No.  
003

VESSEL NAME  
MAHATSANGY

CP DATE  
23-Jun-2016

CHARTERER  
LOGISTIQUE PETROLIERE SA(CH0007)

#### VSL DETAILS

BUILT  
2016

DEADWEIGHT  
6930.00

DRAFT  
6.743

GRT/NRT  
4790/2275

TPC  
17.75

VESSEL PHI  
SKULD

#### VESSEL CHECKS

REG ☐

ISM ☐

ISPS ☐

H&M ☐

Required Docs sent to Insurance Desk ☐

CLASS ☐

DOC ☐

LL ☐

SEA-WEB ☐

PHI ☐

ITC ☐

BQ ☐

CARGO DECL. SIGN MASTER ☐

CHARTERERS PHI  
---Select from list---

LAST PORT AGENT  
LAST PORT AGENT

#### DELIVERY

LAYCAN FROM  
17-10-2016 10:06

LAYCAN TO  
17-10-2019 10:06

DRAFT RESTRICTIONS AS PER CP

LOAD RATE - CP

DISCHARGE RATE - CP

#### ETA NOTICES

ENTER ETA NOTICES

DD-MM-YYYY HHMM

Add

#### ARRIVAL

ACTUAL ARRIVAL

DD-MM-YYYY HHMM

NOR TENDERED

DD-MM-YYYY HHMM

DELIVERY PLACE/PORT

MADAGASCAR

DELIVERY FO/DO (MT)

DELIVERY FO/DO (MT)

DELIVERY DATE/TIME

17-10-2016 22:06

#### RE-DELIVERY

#### ETA NOTICES

ENTER ETA NOTICES

DD-MM-YYYY HHMM

Add

#### ARRIVAL

ACTUAL ARRIVAL

DD-MM-YYYY HHMM

NOR TENDERED

DD-MM-YYYY HHMM

RE-DELIVERY PLACE/PORT

MADAGASCAR

RE-DELIVERY FO/DO (MT)

RE-DELIVERY FO/DO (MT)

RE-DELIVERY DATE/TIME

17-10-2019 22:06

#### REMARKS

REMARKS

Submit

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Select Vessel checks and enter relevant data in checklist for better results in reports

Click to Save

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

**18) Navigate→ Fixture Note→** Following screen appears as shown below, where previously entered fixture note will be displayed. The user can modify bunker details as per **actuals** and can also enter **TC/CP** terms.

Seven Oceans' Commercials ::

Ops TC (4 Jun 2020 1:05:17 PM)

Home > Ops at a glance - TC

Click on TC/CP Terms

Click on Generate PDF

Generate PDF Back

Fixture Type: TC Out Vessel: STH LONDON Vessel Type: Bulk Carrier - Par Flag: Cyprus Date: 01-09-2019 TC No.: LON 003

TC Fixture Note Commercial Parameters TC/CP Terms

Charter Party CP Date: 01-09-2019 CP Type: SHELLTIME4 Charterers: OLDENDORFF GMBH Charterers' Operations: OLDENDORFF C/O ARV

Law/Arbitration: English Law & London

Octavia House, 1 The Boulevard, Imperial Wharf, London SW62UB Eva Sarri London, Phone: +30 694 4692040, +30 211 1026000, Email: handyops@arrowship.com, PIC-Eva Sarri

Vessel Details: STH LONDON

Build/Yard	Mitsui Engineering & S
Year Build	2015
Flag	Cyprus
Port of Registry	Limassol(Cyprus)
IMO Number	9747405
Class/Class ID	Nippon Kaiji Kyokai
Last Special Survey	
Last DD	30-06-2018
Owners' P & I	STEAMSHIP MUTUAL L
Master's Name	Sam Norton
Call Sign	SBJA4
Inmarsat Tel	
Inmarsat Email	
LOA	199.99
Breadth	32.26
Summer DWT	60508.00
Summer Draft	12.948
TPC	60
Gross Tonnage	34551
Net Tonnage	19663
Suez GRT	34757
Suez NRT	32073
Panama NRT	28620
Grain Cap	76121
Bale Cap	72806
Cranes	4 X 30 MT
Grabs	4 X 30 MT
Keel to top of Mast	48.34
Waterline to Top of Mast full Ballast	39.55

Charter Party Main Terms

Delivery Range / Port: New York

Duration Fixed Period: 1 year

Period: 1 year

No. Of Trips: 5

Delivery Date/Time: 01-09-2019 00:00

Redelivery Date/Time: 02-09-2020 00:00

Duration Optional Period: NA

Commencement Optional Period: NA

Laycan From: 01-09-2019 00:00

Laycan To: 02-09-2019 00:00

Laycan Narrowing: NA

Redelivery Range: Far East

Hire PDPR Currency: ---Select from list---

Exchange Rate To USD: Exchange Rate To USD

Hire Fixed Period PDPR: 9000

Hire Fixed Period PDPR (USD): 0

Hire Optional Period: None

Fuel Specs: AS pr CP

CVE/Month(USD): 1250

Supercargo and meals(USD): 0

Hold Cleaning Intermediate(USD): Hold Cleaning Interme

ILOHC(USD): 5000

ILOHC - Remarks from CP: ILOHC - Remarks from

Brokerage Comm. payable by: Charterer

Add. Comm %: 3.75

Broker's Comm. %: 1.25

Owner's Banking Details: PROGRESS LUXEMI

Document created by: David Kopperfield

Additional Information: As per CP

Bunker Details

Delivery

Bunker Grade	Qty(MT)	Bunker Date	Price USD/MT	Amount(USD)
HSFO	1000.00	01-09-2019	500.00	500000.00
HSMGO	50.00	01-09-2019	600.00	30000.00
				530000

Re-Delivery

Bunker Grade	Qty(MT)	Bunker Date	Price USD/MT	Amount(USD)
---Select from---	0.00	DD-MM-YYYY	0.00	0.00
				0

Baltic Route Details

Baltic Route: ---Select from--- Baltic Route Date: dd-mm-yyyy Baltic Route Value:

Modify Bunker Details as per actual values

Click to Save

Submit

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

19) Navigate → Generate Agency Letter → Following screen appears as shown below, enter prior details and submit to close.

Ops TC (4 Jun 2020 1:17:58 PM) Home > Ops TC > In Ops at a glance TC

TC - GENERATE AGENCY RELATED LETTERS

TC No. LON 003 Nom ID 20-008

Date: 14-02-2020 Vessel: STH LONDON Agent Name: INCHCAPE SHIPPING SERVICES B.V (PAI)

Port of Call: Singapore Purpose of Call: Bunkering Master's Name: Sam Norton

Ship Owner: PROGRESS LUXEMBOURG (SO0015)

Main Description

To: INCHCAPE SHIPPING SERVICES B.V /att. Donny Termonen (iss.rotterdam@iss-shipping.com)  
Cc: Master mt : STH LONDON /att. Sam Norton  
Cc: PROGRESS LUXEMBOURG, 3-7, rue Schiller, L-2519, Luxembourg

Kindly appoint agents

Enter agent details

Click to generate PDA request

Click to Save

Submit Submit & Close

#	Date	Port	Purpose	Agent Name	Letter	Edit/Cancel
1.	14-Feb-2020	Singapore(Singapore)	Bunkering	INCHCAPE SHIPPING SERVICES B.V(PA0050)	PDA Request Letter	x

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PDF will appear as shown below.



To :INCHCAPE SHIPPING SERVICES B.V (Singapore(Singapore)) /att. Donny Termonen  
(iss.rotterdam@iss-shipping.com)  
Cc: Master mt :STH LONDON /att. Capt. Sam Norton  
Cc: PROGRESS LUXEMBOURG, 3-7, rue Schiller, L-2519, Luxembourg

AGENCY LETTER APPOINTED TO INCHCAPE SHIPPING SERVICES

9 Temasek Boulevard, 31F Suntec Tower 2, Singapore 038989  
Tel: +65 6542 0733 email: operations@progress.com  
www.sevenoceansconsulting.com

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

## COAs

# USER MANUAL: SEVEN OCEANS COMMERCIALS

20) Navigate→ COAs→Running COAs→Following screen appears click on **Add New** link as shown below.

The screenshot displays the 'Contract of Affreightment List' interface. The left sidebar contains a navigation menu with 'COAs' highlighted, and 'Running COAs' selected. The main area shows a table of contract entries. Red callouts provide instructions: 'Click on Running COAs' points to the 'Running COAs' sub-menu; 'Click to Add New' points to the 'Add New' button; and 'Select Business Type Dry/Tanker/Gas' points to the 'Dry Cargo' dropdown menu.

**Contract of Affreightment List**

Click on Running COAs

Click to Add New

Select Business Type Dry/Tanker/Gas

#	COA Route	COA ID	COA No.	COA Date	Vessel Type	Charterer	Cargo	Min Qty(MT)	Duration	Total Shipments	Shipments Performed	Balance Cargo(M)
1.	Australia - Iceland	COA-005-2019	HM - COA ALCOA 2016.11.22 - ICELAND - 2017	26-11-2016	Bulk Carrier - Supramax	ALCOA STEAMSHIP COMPANY INC(CH0033)	ALUMINA(AL01)	300000	1 year	6	0	300000.00
2.	Atlantic Basin - Grain route	COA-006-2019	COA - NA - Europe 001	01-11-2019	Bulk Carrier - Supramax	BUNGE LTD(CH0028)	Wheat(1203)	250000	1 year	5	4	49000.00
3.	Atlantic Basin - Grain route	COA-007-2019	COA NA - Europe 002	01-12-2019	Bulk Carrier - Supramax	WILMAR(CH0023)	Wheat(1203)	350000	1 Year	7	2	250000.00

Showing 1 to 5 of 5 entries

Previous 1 Next

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as shown below, enter all prior details and click on **save as draft** link.

Seven Oceans' Commercials

10

David Kopperfield

Contract of Affreightment ( 5 Jun 2020 11:21:40 AM )

Home > Contract of Affreightment

back

UPDATE COA

COA ID

COA-008-2020

COA No.

HM - COA ALCOA 2018.11.22 - ICELAND - 202

COA Date

01-09-2020

COA Route

Australia - Iceland

Charterer

ALCOA STEAMSHIP COMPANY INC ( CH0033 )

Owner

PROGRESS LUXEMBOURG ( SO0015 )

Broker

DIRECT ( SB0018 )

Business Type

Dry Cargo

Vessel Type

Bulk Carrier - Supramax

Load Options

Min/Max

Total Shipments(No.'s)

6

Cargo

ALUMINA

Tolerance ( % )

5

COA Notice(Days)

7

Min Guaranteed Qty(MT)

400000

Load Port ETA Notices

7

Vessel Substitutions

Not Applicable

Min Guaranteed Qty(CBM or MT)

50000

Ex - Port

Bunbury

Add

COA Duration

1 year

Start Date

01-09-2020

End Date

30-09-2020

Working Currency

United States Dollar (I)

Freight Details

USD 14

Load Port Details

BUNBURY

Discharge Port Details

REYDAREJORDUR

Contract FO Price(USD/MT)

265.0000

BAF

0.0250

Demurrage & Laytime

0

Overall Remarks

COA dd 01 Sep 2020 for 6 shipments with following laycans:

Attach COA recap

Attachment

Save as Draft

Send to Checker

Enter all prior details

Click to send it for approval

Save as Draft to Modify again

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following grid appears as the user clicks on **save as draft**. Click on its edit link again and click on **send to checker** link.

Seven Oceans' Commercials

10 5 David Kopperfield

Contract of Affreightment ( 5 Jun 2020 11:34:30 AM ) Home > Contract of Affreightment

Contract of Affreightment List

Add New Dry Cargo

Show 10 entries Search:

#	COA Route	COA ID	COA No.	COA Date	Vessel Type	Charterer	Cargo	Min Qty(MT)	Duration	Total Shipments	Shipments Performed	Balance Cargo(MT)	Nominate	Details
1.	Australia - Iceland	COA-005-2019	HM - COA ALCOA 2016.11.22 - ICELAND - 2017	26-11-2016	Bulk Carrier - Supramax	ALCOA STEAMSHIP COMPANY INC(CH0033)	ALUMINA(AL01)	300000	1 year	6	0	300000.00	Nominate	✖   📄
2.	Australia - Iceland	COA-008-2020	HM - COA ALCOA 2018.11.22 - ICELAND - 2020	01-09-2020	Bulk Carrier - Supramax	ALCOA STEAMSHIP COMPANY INC(CH0033)	ALUMINA(AL01)	400000	1 year	6	0	400000.00	Nominate	✖   📄
3.	Atlantic Basin - Grain route	COA-006-2019	COA - NA - Europe 001	01-11-2019	Bulk Carrier - Supramax	BUNGE LTD(CH0028)	Wheat(1203)	250000	1 year	5	4	49000.00	Nominate	✖   📄
4.	Atlantic Basin - Grain route	COA-007-2019	COA NA - Europe 002	01-12-2019	Bulk Carrier - Supramax	WILMAR(CH0023)	Wheat(1203)	350000	1 Year	7	2	250000.00	Nominate	✖   📄

Showing 1 to 6 of 6 entries Previous 1 Next

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following grid appears as shown below, click on **send to creator** if the user wants to send it for review, otherwise click on **submit to close**.

**Contract of Affreightment**

( 5 Jun 2020 11:43:04 AM )

Home > Contract of Affreightment

### Contract of Affreightment List

Add New Dry Cargo

Show 10 entries Search:

#	COA Route	COA ID	COA No.	COA Date	Vessel Type	Charterer	Cargo	Min Qty(MT)	Duration	Total Shipments	Shipments Performed	Balance Cargo(MT)	Nominate	Details
1.	Australia - Iceland	COA-005-2019	HM - COA ALCOA 2016.11.22 - ICELAND - 2017	26-11-2016	Bulk Carrier - Supramax	ALCOA STEAMSHIP COMPANY INC(CH0033)	ALUMINA(AL01)	300000	1 year	6	0	300000.00	Nominate	X
2.	Australia - Iceland	COA-008-2020	HM - COA ALCOA 2018.11.22 - ICELAND - 2020	01-09-2020	Bulk Carrier - Supramax	ALCOA STEAMSHIP COMPANY INC(CH0033)	ALUMINA(AL01)	400000	1 year	6	0	400000.00	Nominate	
3.	Atlantic Basin - Grain route	COA-006-2019	COA - NA - Europe 001	01-11-	Bulk	BUNGE	Wheat(1203)	250000	1 year	5	4	49000.00	Nominate	X
4.	Atlantic Basin - Grain route	COA-007-2019	COA NA-Europe 002	01-12-2019	Bulk Carrier - Supramax	WILMAR(CH0023)	Wheat(1203)	350000	1 Year	7	2	250000.00	Nominate	X

Showing 1 to 6 of 6 entries Previous 1 Next

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

21) Navigate→Running COAs→Nominate→Following screen appears as shown below with previously added Voyages and Cargo Relets.

**COA Estimates**

Click to Add New Voyage

Add New Cargo Relet

Add New Voyage

Click to Add New Cargo Relet

Voyages

Show 10 entries

#	Vessel Name/Type	COA ID/NO	Voyage No.	COA Date	DWT	LP/DP	Duration	Cargo Quantity	TCE	Daily Time Charter (USD/Day)	P/L	Details
1.	COSMOS DYNASTY/ Bulk Carrier - Panamax	COA-005-2019 HM - COA ALCOA 2016.11.22 - ICELAND - 2017	Shipment 01	26-11-2016	63656.70	Bunbury(Australia)/ Reydarfjordur(Iceland)	60.130	51586.70	2574.56	0.00	154808.45	<a href="#">✎</a> <a href="#">✖</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

Cargo Relets

Show 10 entries

#	COA ID / No.	Relet No.	COA Date	Cargo Quantity(MT)	LP/DP	Frt-IN (USD/MT)	Frt-IN (USD)	FO Surcharge(USD)	Frt-OUT (USD/MT)	Frt-OUT (USD)	Profit(USD)	Details
1.	COA-005-2019/ HM - COA ALCOA 2016.11.22 - ICELAND - 2017	Shipment 02	26-11-2016	50199.1250	Bunbury(Australia)/ Reydarfjordur(Iceland)	14.0000	702787.7500	81573.5800	15.5000	778086.4400	25727.0500	<a href="#">✎</a> <a href="#">✖</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

22) Navigate→Running COAs→Add New Voyage→ following screen appears, enter a new COA voyage.  
Complete it and click on **Assign Operator and Send to Ops** link to send it to operations.

Seven Oceans' Commercials

COA (5 Jun 2020 11:58:17 AM)

Home > COA

Fixture Type : COA COA ID : COA-005-2019 COA No. : HM - COA ALCOA Vessel : COSMOS DYNASTY Vessel Type : Bulk Carrier - Par Date : 05-06-2020 Voyage No. : Shipment 01

Voyage Financials : Estimate Commercial Parameters Planned Cargo/Intake

Main Cargo Details

Cargo Planning: CPID:CP-054-2019, Laycan Start:01-12-2019, Cargo:Wheat, Qty:50000.00 MT, Freight (USD):15.00

Search Cargo

Map Cargo

Shipper/Charterer: BUNGE LTD (CH00) Cargo: ---Select From List Cargo(CBM): 0.00 Cargo (MT): 51586.70 Rate USD/MT: 15.00 Amount(USD): 773800.50

Overage

Shipper/Charterer: ---Select from list Cargo: ---Select From List Cargo(CBM): 0.00 Cargo (MT): 0.00 Rate USD/MT: 0.00 Amount(USD): 0.00

Dead-freight

Shipper/Charterer: ---Select from list Cargo: ---Select From List Cargo(CBM): 0.00 Cargo (MT): 0.00 Rate USD/MT: 0.00 Amount(USD): 0.00

Passage & Ports

#	From Port	To Port	Distance	Type	Passage Type	Distance	Speed Type	Speed Adj.	Margin Dist. (%)
X	Singapore	Bunbury	2481.00	Shortest Dist	Ballast	2481.00	Full Speed	0.00	0.00
X	Bunbury	Cape of Good Hope	4679.00	Shortest Dist	Laden	4679.00	Service Speed	0.00	0.00
X	Cape of Good Hope	Las Palmas (ES)	4440.00	Shortest Dist	Laden	4440.00	Service Speed	0.00	0.00
X	Las Palmas (ES)	Reydarfjörður	2237.00	Shortest Dist	Laden	2237.00	Service Speed	0.00	0.00

Add

Load Port(s)	Port Costs(USD)	Qty (MT)	Rate (MT/Day)	LP/Terms	Work Days	Idle Days	No Dem/Disp?
Singapore(Singapore)	0.00	0.00	0.00	---Select fr	0.000	0.00	✓
Bunbury(Australia)	78000.00	51586.70	5000.00	SHINC	10.317	0.00	✓
Cape of Good Hope(South Africa)	0.00	0.00	0.00	---Select fr	0.000	0.00	✓
Las Palmas (ES)(Spain)	0.00	0.00	0.00	---Select fr	0.000	0.00	✓

Discharge Port	Port Costs(USD)	Qty (MT)	Rate (MT/Day)	DP/Terms	Work Days	Idle Days	No Dem/Disp?
Bunbury(Australia)	0.00	0.00	0.00	---Select fr	0.000	0.00	✓
Cape of Good Hope(South Africa)	0.00	0.00	0.00	---Select fr	0.000	0.00	✓
Las Palmas (ES)(Spain)	0.00	0.00	0.00	---Select fr	0.000	0.00	✓
Reydarfjörður(Iceland)	60000.00	51586.70	9000.00	SHINC	5.732	0.00	✓

Transit Port	Port Costs(USD)	Idle Days
Singapore(Singapore)	0.00	0.00
Bunbury(Australia)	0.00	0.00
Cape of Good Hope(South Africa)	0.00	0.00
Las Palmas (ES)(Spain)	2000.00	0.30

Laden Dist : 11356.00 Ballast Dist : 2481.00 Total Dist : 13837.00

Laden Days : 36.398 Ballast Days : 7.384 Total Sea Days : 43.782

Ttl Port Idle Days : 0.3 Ttl Port Work Days : 16.049 Total Days : 60.13

Ttl FO Consp MT : 1175.39 Ttl DO Consp MT : 6.01

Demurrage Dispatch

	Estimated(USD)	Actual(USD)	Add Comm(%)	Nett Value(USD)
Load Port	0.00	0.00	0.00	0.00
Bunbury(Australia)	0.00	0.00	0.00	0.00
Discharge Port	0.00	0.00	0.00	0.00
Reydarfjörður(Iceland)	0.00	0.00	0.00	0.00

Bunkers

	MT	Price	Cost	MT	Price	Cost	MT	Price	Cost
Estimated	6.01	550.00	3305.50	1175.39	330.00	387878.70	6.01	0.00	0.00

Bunkers Consumed

Bunker Grade	Qty(MT)	Price(USD)	Amount(USD)
X HSMDO	7.00	550.00	3850.00
X HSFO	1200.00	330.00	396000.00

Bunkers Supplied

Bunker Grade	Qty(MT)	Price(USD)	Amount(USD)	Port	Vendor
X ---Select from	0.00	0.00	0.00	---Select from	---Select from list--

Operational Costs (Others)

	Cost
Address Commission(Freight)	19345.01
X Brokerage Commission (%)	0.00
Add Total Brokerage Commission (%)	0.00
ILOHC	5000.00
Various	4500.00

CVE (/Month) 0.00 CVE (USD) 0.00

Other Income

Description	Amount(USD)	Add Comm(%)	Net Amount(USD)
X Description	0.00	0.00	0.00

Hire

	Amount(USD)
Daily Time Charter (USD/Day)	0.00
Hireage	0.00
Add Comm (%)	0.00
Ballast Bonus	0
Add Comm (USD)	0.00
Nett Hireage	0.00

Results

	Amount(USD)	Amount(USD)
Revenue (Final Net Freight)	754455.49	Operational Expenses
Port Expenses	140000.00	Bunker Expenses
G Total Voyage Earnings (Voyage Earnings + Demurrage)	205105.49	Voyage Earnings
Nett Daily Profit	3411.03	Daily Earnings / TCE
Gross Breakeven(USD)	568695.01	P/L
		205105.49
		11.02

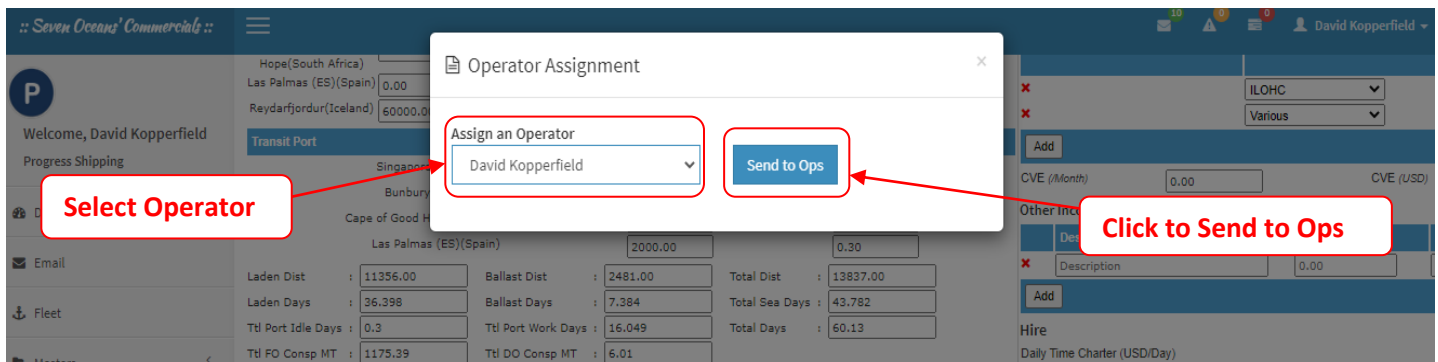
Submit to Edit Assign Operator and Send to Ops Click on Send to Ops

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears, select **operator** from dropdown and click on **Send to Ops** link.



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# USER MANUAL: SEVEN OCEANS COMMERCIALS

23) Navigate→Running COAs→Add New Cargo Relet→ following screen appears as shown below enter prior details, click on **Send to Checker** link for approval.

Seven Oceans' Commercials

10

David Kopperfield

COA ( 5 Jun 2020 12:06:19 PM ) Home > COA

Select vessel from dropdown

Back

Fixture Type : Cargo Relet COA ID : COA-005-2019 Vessel : LOWLANDS HOPE Vessel Type : Bulk Carrier - Su Date : 31-10-2019 Cargo Relet No. : Shipment 02 Cargo Relet Sheet Name : CP-LH\_Shipmen

Cargo Relet: Estimate Commercial Parameters Planned Cargo/Intake

Cargo Type : Dry Cargo

Planned Cargo: CPID:CP-011-2019, Laycan Start:15-02-2017, Cargo:BUTANE, Qty:50000.00 MT, Freight (USD):14.00

Search Cargo

Cargo : ---Select From List--- Cargo Qty(MT) : 50199.1250

Cargo IN

Parties/Entities

# Charterer ALCOA STEAMSHIP C Owner PROGRESS LUXEMBC Broker DIRECT ( SB0018 )

Add

Ports

# Load Port Bunbury Comments 1 SB SP 1800 MT/Day SHINC

Add

# Dis Port Reydarfjordur Comments 1 SB SP 1800 MT/Day SHINC

Add

Freight

Frt Rate(USD/MT) : 14.0000 BAF : 0.0250

Frt Applicable From : 01-01-2017 Frt Applicable To : 31-12-2017

Add Comm(%) : 0.0000 Brokerage(%) : 0.0000

Dem Rate(USD/Day) : 7000.0000 Despatch Rate(USD/Day) : 3500.0000

Contract FO Price(USD/MT) : 265.0000 Current FO Price(USD/MT) : 330.0000

Payment Clause : 90% of freight and bunker surcharge payable within 10 days after signing/releasing B/L

Bunker Clause : Freight basis meanbunker prices of 265 usd/mt 380 cst Platts Rotterdam one day prior B/L

Result

Freight(USD) : 702787.75 Bunker Surcharge(USD) : 81573.58

Dem(USD) : 0.0000 Despatch(USD) : 0.0000

Add Comm(USD) : 0.00 Brokerage(USD) : 0.00

Total(USD) : 784361.33 Profit(USD) : 25727.05

Various Notes

COA ref if applicable : Otherwise as per Alcoa/Cobelfret coa dd 2016

Load Port Agents : MORAN SHIPPING AC Remark : Charterers' agents

Dis Port Agents : MORAN SHIPPING AC Remark : Charterers' agents

Notices : Notices

D/A : D/A

Extra Insurance : Owners to sign LOI for discharge during light rain.

Main Terms : Main Terms

Attachments : Attachments

Special Comments : Special Comments

Nomination Proc : Nomination Proc

Cargo OUT

Parties/Entities

# Charterer PROGRESS LUXEMBC Owner PROGRESS LUXEMBC Broker DIRECT ( SB0018 )

Add

Ports

# Load Port Bunbury Comments 1 SB SP 1800 MT/Day SHINC

Add

# Dis Port Reydarfjordur Comments 1 SB SP 1800 MT/Day SHINC

Add

Freight

Frt Rate(USD/MT) : 15.5000 BAF : 0.0000

Frt Applicable From : 01-01-2017 Frt Applicable To : 31-12-2017

Add Comm(%) : 2.5000 Brokerage(%) : 0.0000

Dem Rate(USD/Day) : 7600.0000 Despatch Rate(USD/Day) : 3800.0000

Payment Clause : Payment Clause

Bunker Clause : Bunker Clause

Result

Freight(USD) : 778086.44 Bunker Surcharge(USD) : 0.0000

Dem(USD) : 0.0000 Despatch(USD) : 0.0000

Add Comm(USD) : 19452.16 Brokerage(USD) : 0.00

Total(USD) : 758634.28

Various Notes

COA ref if applicable : Otherwise as per Alcoa/Cobelfret coa dd 2016

Load Port Agents : MORAN SHIPPING AC Remark : Charterers' agents

Dis Port Agents : MYLAKI SHIPPING AC Remark : Charterers' agents

Notices : Charterers' agents

D/A : D/A

Extra Insurance : Owners to sign LOI for discharge during light rain.

Main Terms : Main Terms

Attachments : Attachments

Special Comments : Special Comments

Nomination Proc : Nomination Proc

Enter relevant details

Submit to Edit Send to Checker

Send to Checker for approval

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears, click on **Send to Ops** link.

Seven Oceans' Commercials

100David Kopperfield

COA (5 Jun 2020 12:40:17 PM)Home > COABack

Fixture Type : Cargo ReletCOA ID : COA-005-2019Vessel : LOWLANDS HOPEVessel Type : Bulk Carrier - SulDate : 31-10-2019Cargo Relet No. : Shipment 02Cargo Relet Sheet Name: CP-LH\_Shipmen

Cargo Relet: EstimateCommercial ParametersPlanned Cargo/Intake

Cargo Type : Dry CargoPlanned Cargo: CPID:CP-011-2019, Laycan Start:15-02-2017, Cargo: BUTANE, Qty:50000.00 MT, Freight (USD):14.00Search CargoCargo : ---Select From List---Cargo Qty(MT) : 50199.1250

Cargo IN

Parties/Entities

#ChartererALCOA STEAMSHIP C VOwnerPROGRESS LUXEMBC VBrokerDIRECT ( SB0018 ) VAdd

Ports

#Load PortBunbury VComments1 SB SP1800 MT/Day SHINC VAdd

#Dis PortReydarfjordur VComments1 SB SP1800 MT/Day SHINC VAdd

Freight

Frt Rate(USD/MT) : 14.0000BAF : 0.0250Frt Applicable From : 01-01-2017Frt Applicable To : 31-12-2017Add Comm(%) : 0.0000Brokerage(%) : 0.0000Dem Rate(USD/Day) : 7000.0000Despatch Rate(USD/Day) : 3500.0000Contract FO Price(USD/MT) : 265.0000Current FO Price(USD/MT) : 330.0000

Payment Clause : 90% of freight and bunker surcharge payable within 10 days after signing/releasing B/LBunker Clause : Freight basis meanbunker prices of 265 usd/mt 380 cat Platts Rotterdam one day prior B/L

Result

Freight(USD) : 702787.75Bunker Surcharge(USD) : 81573.58Dem(USD) : 0.0000Despatch(USD) : 0.0000Add Comm(USD) : 0.00Brokerage(USD) : 0.00Total(USD) : 784361.33Profit(USD) : 25727.05

Various Notes

COA ref if applicable : Otherwise as per Alcoa/Cobelfret coa dd 2016

Load Port Agents : MORAN SHIPPING AC VRemark : Charterers' agents V

Dis Port Agents : MORAN SHIPPING AC VRemark : Charterers' agents V

Notices : Notices V

D/A : D/A V

Extra Insurance : Owners to sign LOI for discharge during light rain.

Main Terms : Main Terms V

Attachments : Attachments V

Special Comments : Special Comments V

Nomination Proc : Nomination Proc V

Cargo OUT

#ChartererPROGRESS LUXEMBC VOwnerPROGRESS LUXEMBC VBrokerDIRECT ( SB0018 ) VAdd

Ports

#Load PortBunbury VComments1 SB SP1800 MT/Day SHINC VAdd

#Dis PortReydarfjordur VComments1 SB SP1800 MT/Day SHINC VAdd

Freight

Frt Rate(USD/MT) : 15.5000BAF : 0.0000Frt Applicable From : 01-01-2017Frt Applicable To : 31-12-2017Add Comm(%) : 2.5000Brokerage(%) : 0.0000Dem Rate(USD/Day) : 7600.0000Despatch Rate(USD/Day) : 3800.0000

Payment Clause : Payment Clause VBunker Clause : Bunker Clause V

Result

Freight(USD) : 778086.44Bunker Surcharge(USD) : 0.0000Dem(USD) : 0.0000Despatch(USD) : 0.0000Add Comm(USD) : 19452.16Brokerage(USD) : 0.00Total(USD) : 798634.28

Various Notes

COA ref if applicable : Otherwise as per Alcoa/Cobelfret coa dd 2016

Load Port Agents : MORAN SHIPPING AC VRemark : Charterers' agents V

Dis Port Agents : MYLAKI SHIPPING AC VRemark : Charterers' agents V

Notices : Charterers' agents V

D/A : D/A V

Extra Insurance : Owners to sign LOI for discharge during light rain.

Main Terms : Main Terms V

Attachments : Attachments V

Special Comments : Special Comments V

Nomination Proc : Nomination Proc V

Send to CreatorSend to OpsClick to Send to Operations

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

24) Navigate→COA In Ops→Following screen appears as shown below. Inside COA In Ops all functions are similar to VC In Ops.

The screenshot shows the 'In Ops at a glance - COA' interface. The left sidebar contains a menu with 'COAs' expanded, showing 'Running COAs', 'COA - Cargo Relet', 'COA - In Ops' (highlighted), 'COA - Post Ops', and 'COA - History'. The main table has columns: FVF/Voyage Docs, Nom ID, Business Type, Material Name, Vessel, CP Date, Fixture Date/(Voyage No.), Check List, Voyage Financials, PDA Request, Appoint Agent, SOF, Calculations, Payment / Invoice, Deactivate / Alerts, and Re - De. Red callouts point to specific elements: 'Click to attach documents' points to the 'Docs' column; 'Click to Add New Sheet' points to the 'Check List' column; 'Click for SOF' points to the 'SOF' column; 'Click on Checklist' points to the 'Check List' column; 'Click to Generate Agency Letters' points to the 'Voyage Financials' column; 'Click to Generate PDA/FDA' points to the 'PDA Request' column; 'Click to enter Bunker FIFO calculations' points to the 'Calculations' column; 'Click for Laytime' points to the 'Laytime' column; and 'Click on COA- In Ops' points to the 'COA - In Ops' menu item.

Following screen appears, enter **Voyage Financials Name** and **Submit**.

The screenshot shows the 'Ops COA' interface with a modal form open. The modal has a text input field labeled 'Please enter Voyage Financials Name and Submit' with the value 'Post Fixture 1' entered. A 'Submit' button is below the input field. Red callouts point to the 'Submit' button and the input field, with the label 'Enter VF Name' pointing to the input field. The background shows the same table as the previous screenshot.

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

25) Navigate→COA- In Ops→Post Fixture→Click on sheet name as shown below.

In Ops at a glance - COA

100 records per page

Select Business Type

Dry Cargo

2019

Search:

FVF/ Voyage Docs	Nom ID	Business Type	Material Name	Vessel	CP Date	Fixture Date/ (Voyage No.)	Check List	Voyage Financials	PDA Request	Appoint Agent	SOF	Calculations	Payment / Invoice	Deactivate / Alerts	Re - Del	Complete
FVF Docs	20-002	Dry Cargo	ALUMINA	COSMOS DYNASTY/ Bulk Carrier - Panamax	26-11- 2016	05-06- 2020/Shipment 01	VC Out  Check List	Post Fixture 1  A	Generate Port Related Letters	PDA/FDA	SOF	Laytime  Bunkers	View  P & I Club Declaration	✖  Compare Sheets		Post Ops
FVF Docs	19-008	Dry Cargo	Wheat	COSMOS INFINITY/ Bulk Carrier - Handymax	01-11- 2019	12-12-2019/COA Voy 003	VC Out  Check List	A	Generate Port Related Letters	PDA/FDA	SOF	Laytime  Declaration	View  Declaration	✖  Compare Sheets		Post Ops

Click on Sheet Name

# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as shown below. The data/values will automatically travel from **FVF (First Voyage Financial)**. Make prior changes as per actuals and add number of shippers/charterers so that the vendors/amount can be clubbed at the time of invoicing.

**Seven Oceans' Commercials**

Ops COA (5 Jun 2020 1:21:16 PM)

Home > Voyage Financials: Estimate

Back

Fixture Type : COA COA ID : COA-005-2019 COA No. : HM - COA ALCOA Fixture Type : VC Out Vessel : COSMOS DYNASTY Vessel Type : Bulk Carrier Date : 05-06-2020 Voyage No. : Shipment 01

Voyage Financials: Estimate Commercial Parameters Planned Cargo/Intake

Main Cargo Details

Cargo Planning: CPID: CP-054-2019, Laycan Start: 01-12-2019, Cargo: Wheat, Qty: 50000.00 MT, Freight (USD): 15.00

#	Shipper/Charterer	Cargo	Cargo (CBM)	Cargo (MT)	Rate USD/MT	Amount(USD)	Demurrage(USD)
1	BUNGE LTD ( CH00 )	---	0.00	51586.70	15.00	773800.50	0.00
Total			0.00	51586.70		773800.50	

Overage

#	Shipper/Charterer	Cargo	Rate USD/MT	Amount(USD)	Demurrage(USD)
1	---	---	0.00	0.00	0.00

Dead-freight

#	Shipper/Charterer	Cargo	Rate USD/MT	Amount(USD)
1	---	---	0.00	0.00

Passage & Ports

#	From Port	To Port	Distance Type	Passage Type	Distance	Speed Type	Speed Adj	Margin Dist
1	Singapore	Bunbury	Shortest Dist	Ballast	2481.00	Full Speed	0.00	0.00
2	Bunbury	Cape of Good Hope	Shortest Dist	Laden	4679.00	Service Spd	0.00	0.00
3	Cape of Good Hope	Las Palmas (ES)	Shortest Dist	Laden	4440.00	Service Spd	0.00	0.00
4	Las Palmas (ES)	Reykjavik	Shortest Dist	Laden	2237.00	Service Spd	0.00	0.00

Load Port(s)

Port	Port Costs(USD)	Qty (MT)	Rate (MT/Day)	LP/Terms	Work Days	Idle Days	Port Cost Vendor	No Dem/Dmp?
Singapore(Singapore)	0.00	0.00	0.00	---	0.000	0.00	---	
Bunbury(Australia)	78000.00	51586.70	9000.00	SHINC	10.317	0.00	BALTIC MARINI	
Cape of Good Hope(South Africa)	0.00	0.00	0.00	---	0.000	0.00	---	
Las Palmas (ES)(Spain)	0.00	0.00	0.00	---	0.000	0.00	---	

Discharge Port

Port	Port Costs(USD)	Qty (MT)	Rate (MT/Day)	DP/Terms	Work Days	Idle Days	Port Cost Vendor	No Dem/Dmp?
Bunbury(Australia)	0.00	0.00	0.00	---	0.000	0.00	---	
Cape of Good Hope(South Africa)	0.00	0.00	0.00	---	0.000	0.00	---	
Las Palmas (ES)(Spain)	0.00	0.00	0.00	---	0.000	0.00	---	
Reykjavik(Iceland)	60000.00	51586.70	9000.00	SHINC	5.732	0.00	BALTIC MARINI	

Transit Port

Port	Port Costs(USD)	Idle Days	Port Cost Vendor
Las Palmas (ES)(Spain)	2000.00	0.30	---

Summary

	Laden Dist	Ballast Dist	Total Dist	Laden Days	Ballast Days	Total Sea Days	Ttl Port Idle Days	Ttl Port Work Days	Ttl DO Consp MT	Total Days
	11356.00	2481.00	13837.00	36.400	7.384	43.784	0.3	16.049	6.01	60.13

Demurrage Dispatch

	Estimated(USD)	Actual(USD)	Add Comm(%)	Nett Value(USD)
Load Port Bunbury(Australia)	0.00	0.00	0.00	0.00
Discharge Port Reykjavik(Iceland)	0.00	0.00	0.00	0.00

Bunkers

	MT	Price	Cost	MT	Price	Cost	MT	Price	Cost
Estimated	6.01	550.00	3305.50	1175.39	330.00	387878.70	6.01	0.00	0.00

Bunkers Consumed

Bunker Grade	Qty(MT)	Price(USD)	Amount(USD)
HSMDO	7.00	550.00	3850.00
HSFO	1200.00	330.00	396000.00

Bunkers Supplied

Bunker Grade	Qty(MT)	Price(USD)	Amount(USD)	Port	Vendor
---	0.00	0.00	0.00	---	---

Operational Costs (Others)

	Cost	Vendor
Address Commission(Freight)	2.50	36345.01
Brokerage Commission (%)	0.00	0.00
Total Brokerage Commission (%)	0.00	0.00

CVE (Month)

	CVE (USD)
---	0.00

Other Income

Description	Amount(USD)	Add Comm(%)	Nett Amount(USD)	Vendor
---	0.00	0.00	0.00	---

Hire

	Daily Time Charter (USD/Day)	Ballast Bonus	Nett Hireage
Hireage	120260.00	5000	123694.25
Add Comm (%)	1.25	1565.75	

Results

	Revenue (Final Nett Freight)	Operational Expenses	Bunker Expenses	G Total Voyage Earnings (Voyage Earnings + Demurrage)	Nett Daily Profit	Gross Breakeven(USD)	Port Expenses	Voyage Earnings	Daily Earnings / TCE	P/L
	754455.49	9500	399850.00	81411.24	1353.92	692389.26	140000.00	81411.24	1353.92	81411.24

Submit Submit to close

Click to Save

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

26) **Navigate→COA- Cargo Relet→**Following screen appears as shown below. Click on **Relet Calculations** link to view added cargo relet at the stage of **running COAs**. Click on **sheet name** to view/modify the values as per actuals accordingly and **submit**.

The screenshot displays the 'Ops COA Cargo Relet' interface. The sidebar on the left contains navigation links: Masters, Cargo Tonnage Book, VC Estimates, TC Estimates, Decision Chart VC, Decision Chart TC, Ops - VC, Ops - TC, and COAs. The main content area is titled 'Cargo Relet - COA' and shows a table with the following columns: Relet Calc, Nom ID/COA ID, Business Type, Material Name, Vessel (if applicable), CP Date, Relet Financials, LP/DP, SOF, Laytime, Payment / Invoice, Shipment Dates (From/To), and Deactivate/Alerts/Compare Sheets. A red callout box labeled 'Click on Relet Calculations' points to the 'Relet Calc' link in the first row. Another red callout box labeled 'Create relet financials' points to the 'Cargo Relet - Initial Cargo Relet - Completion' link in the same row. A third red callout box labeled 'Click COA- Cargo Relet' points to the 'COA - Cargo Relet' option in the sidebar. A fourth red callout box labeled 'Click to Add New' points to the 'A' button in the table. The table shows one record with details: Relet Calc: Docs, Nom ID/COA ID: 20-001/COA-007-2019, Business Type: Dry Cargo, Material Name: Wheat, Vessel: LOWLANDS HOPE/Bulk Carrier - Supramax, CP Date: 01-12-2019, Relet Financials: Cargo Relet - Initial Cargo Relet - Completion, LP/DP: Halifax(Canada)/Antwerp(Belgium), SOF: SOF, Laytime: Calculations, Payment: View, Shipment Dates: 01-01-2020, and Deactivate/Alerts/Compare Sheets: Compare Sheets. The interface also includes a search bar, a 'Showing 1 to' dropdown, and a 'Previous 1 Next' navigation bar.

# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as the user clicks on **Relet Calculations** link as shown below.

**Seven Oceans' Commercials** :: [Menu] [10] [0] [0] David Kopperfield

COA (8 Jun 2020 12:01:06 PM) Home > COA [Back]

Fixture Type : Cargo Relet COA ID : COA-007-2019 Vessel : LOWLANDS HOPE Vessel Type : Bulk Carrier - Su Date : 01-01-2020 Cargo Relet No. : 001 Cargo Relet Sheet Name : Relet - 001

Cargo Relet: Estimate Commercial Parameters Planned Cargo/Intake

**Cargo Type :** Dry Cargo **Planned Cargo:** CPID:CP-006-2020, Laycan Start:01-01-2020, Cargo:Wheat, Qty:50000.00 MT, Freight (USD):15.00 **Cargo :** Wheat **Cargo Qty(MT) :** 50000.00

**Cargo IN**

**Parties/Entities**

# Charterer: WILMAR ( CH0023 ) Owner: PROGRESS SHIPPING Broker: DIRECT ( SB0018 )

**Ports**

# Load Port: Halifax Comments: As per CP

# Dis Port: Antwerp Comments: As per CP

**Freight**

Frt Rate(EURO/MT) : 15.0000 BAF : 0.0310  
Frt Applicable From : 01-11-2019 Frt Applicable To : 01-03-2020  
Add Comm(%) : 2.5000 Brokerage(%) : 0.0000  
Dem Rate(EURO/Day) : 7000.0000 Despatch Rate(EURO/Day) : 3500.0000  
Contract FO Price(EURO/MT) : 350.0000 Current FO Price(EURO/MT) : 420.0000

**Payment Clause :** Payment Clause

**Bunker Clause :** Bunker Clause

**Result**

Freight(EURO) : 750000.00 Bunker Surcharge(EURO) : 108500.00  
Dem(EURO) : 0.0000 Despatch(EURO) : 0.0000  
Add Comm(EURO) : 18750.00 Brokerage(EURO) : 0.00  
**Total(EURO) :** 839750.00 **Profit(EURO) :** 84125.00

**Various Notes**

COA ref if applicable : COA ref if applicable

Load Port Agents : ---Select from list--- Remark : Remark

Dis Port Agents : ---Select from list--- Remark : Remark

Notices : Notices

D/A : D/A

Extra Insurance : Extra Insurance

Main Terms : Main Terms

Attachments : Attachments

Special Comments : Special Comments

Nomination Proc : Nomination Proc

**Cargo OUT**

# Charterer: PROGRESS SHIPPING Owner: OLDENDORFF GMBH Broker: DIRECT ( SB0018 )

**Ports**

# Load Port: Halifax Comments: As per CP

# Dis Port: Antwerp Comments: As per CP

**Freight**

Frt Rate(EURO/MT) : 15.5000 BAF : 0.0000  
Frt Applicable From : dd-mm-yyyy Frt Applicable To : dd-mm-yyyy  
Add Comm(%) : 2.5000 Brokerage(%) : 0.0000  
Dem Rate(EURO/Day) : 0.0000 Despatch Rate(EURO/Day) : 0.0000

**Payment Clause :** Payment Clause

**Bunker Clause :** Bunker Clause

**Result**

Freight(EURO) : 775000.00 Bunker Surcharge(EURO) : 0.0000  
Dem(EURO) : 0.0000 Despatch(EURO) : 0.0000  
Add Comm(EURO) : 19375.00 Brokerage(EURO) : 0.00  
**Total(EURO) :** 755625.00

**Various Notes**

COA ref if applicable : COA ref if applicable

Load Port Agents : ---Select from list--- Remark : Remark

Dis Port Agents : ---Select from list--- Remark : Remark

Notices : Notices

D/A : D/A

Extra Insurance : Extra Insurance

Main Terms : Main Terms

Attachments : Attachments

Special Comments : Special Comments

Nomination Proc : Nomination Proc

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# USER MANUAL: SEVEN OCEANS COMMERCIALS

Following screen appears as the user clicks on “A” link to add new **Cargo Relet Calculations**. The user can view the existing estimated sheet and can modify it with **actual** values as per operations.

Seven Oceans' Commercials

100David Kopperfield

COA (8 Jun 2020 12:17:52 PM)Home > COABack

Fixture Type : Cargo ReletCOA ID.: COA-007-2019Vessel : LOWLANDS HOPEVessel Type : Bulk Carrier - SuJFrom Date : 01-01-2020To Date :Cargo Relet No. : 001Cargo Relet Sheet Name: Relet - 001

Cargo Relet: EstimateCommercial ParametersPlanned Cargo/Intake

Cargo Type : Dry CargoPlanned Cargo: CPID:CP-006-2020, Laycan Start:01-01-2020, Cargo:Wheat, Qty:50000.00 MT, Freight (USD):15.00

Cargo : WheatCargo Qty(MT) : 50000.00

Cargo IN

Parties/Entities

#ChartererWILMAR ( CH0023 )OwnerPROGRESS SHIPPINGBrokerDIRECT ( SB0018 )

Add

Ports

#Load PortHalifaxCommentsAs per CP

Add

#Dis PortAntwerpCommentsAs per CP

Add

Freight

Frt Rate(EURO/MT) : 15.0000BAF : 0.0310

Frt Applicable From : 01-11-2019Frt Applicable To : 01-03-2020

Add Comm(%) : 2.5000Despatch Rate(EURO/Day) : 3500.0000

Dem Rate(EURO/Day) : 7000.0000Current FO Price(EURO/MT) : 450.0000

Contract FO Price(EURO/MT) : 350.0000

Payment Clause : Payment Clause

Bunker Clause : Bunker Clause

Result

Freight(EURO) : 750000.00Bunker Surcharge(EURO) : 155000.00

Dem(EURO) : 0.0000Despatch(EURO) : 0.0000

Add Comm(EURO) : 18750.00Brokerage(EURO) : 0.00

Total(EURO) : 886250.00Profit(EURO) : 130625.00

Various Notes

COA ref if applicable : COA ref if applicable

Load Port Agents : Remark : Remark

Dis Port Agents : Remark : Remark

Notices : Notices

D/A : D/A

Extra Insurance : Extra Insurance

Main Terms : Main Terms

Attachments : Attachments

Special Comments : Special Comments

Nomination Proc : Nomination Proc

Cargo OUT

Parties/Entities

#ChartererPROGRESS SHIPPINGOwnerOLDENDORFF GMBHBrokerDIRECT ( SB0018 )

Add

Ports

#Load PortHalifaxCommentsAs per CP

Add

#Dis PortAntwerpCommentsAs per CP

Add

Freight

Frt Rate(EURO/MT) : 15.5000BAF : 0.0000

Frt Applicable From : dd-mm-yyyyFrt Applicable To : dd-mm-yyyy

Add Comm(%) : 2.5000Brokerage(%) : 0.0000

Dem Rate(EURO/Day) : 0.0000Despatch Rate(EURO/Day) : 0.0000

Payment Clause : Payment Clause

Bunker Clause : Bunker Clause

Result

Freight(EURO) : 775000.00Bunker Surcharge(EURO) : 0.0000

Dem(EURO) : 0.0000Despatch(EURO) : 0.0000

Add Comm(EURO) : 19375.00Brokerage(EURO) : 0.00

Total(EURO) : 755625.00

Various Notes

COA ref if applicable : COA ref if applicable

Load Port Agents : Remark : Remark

Dis Port Agents : Remark : Remark

Notices : Notices

D/A : D/A

Extra Insurance : Extra Insurance

Main Terms : Main Terms

Attachments : Attachments

Special Comments : Special Comments

Nomination Proc : Nomination Proc

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